



# MORRISON COUNTY REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 9/06/2022  
DEPARTMENT ADMINISTRATION  
PRESENTER Matt LeBlanc  
AGENDA TYPE REGULAR AGENDA

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**BOARD ACTION REQUESTED (check one):**

- Action/Motion  
 Discussion/Report  
 Proclamation/Certificate  
 Resolution  
 Agreement/Contract - County Attorney Approval?  
 Yes  No
- 

**BRIEF DESCRIPTION:**

Retirement

**FINANCIAL IMPLICATIONS:**

\_\_\_\_\_ Yes  No  
Is cost budgeted in current year? \_\_\_\_\_ Yes  No  
Grant Funded? \_\_\_\_\_ Yes  No

# MORRISON COUNTY REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 9/06/2022  
DEPARTMENT ADMINISTRATION  
PRESENTER Matt LeBlanc  
AGENDA TYPE CONSENT AGENDA

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**BOARD ACTION REQUESTED (check one):**

Action/Motion  
 Report  
 Proclamation/Certificate  
 Resolution  
 Agreement/Contract - County Attorney Approval?  
 Yes  No

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**BRIEF DESCRIPTION:**

Morrison County Board of Commissioners Minutes August 23, 2022

**FINANCIAL IMPLICATIONS:**

	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is cost budgeted in current year?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Grant Funded?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00a.m. by Chairman Blaine.

**Members present:** Commissioners Greg Blaine, Randy Winscher, Mike LeMieur, Mike Wilson and Jeffrey Jelinski.

**Staff present:** Tabitha Maher, Amy Middendorf, Beth Hamlin, Matt LeBlanc, Tony Hennen, Brad Vold, Amy Kowalzek, Jean Popp, Shayla Strack, Jenny Sanders, Chelsey Robinson, Sharon Peterson, Julie Shelstad, July Liddell, Brad Bolton, Mic Wetzal, Brett Fellbaum, Brian DeZurik, Scott Hanfler, Robert Wall, Shawn Larsen, Tim Brummer, Cindy Nienaber, Brian Middendorf, Sarah Pratt, Emily Loomis, Nicole Kern, and Jeff Bowman.

**Others present:** Mark Slupe, Terry Lehrke, Susanne Hinrichs, Dana Adams, Leah Schilling, Darrell and Arlene Larsen, Dave and Betty Czech, Scott and Joe Czech, Kim Petersen, Bobby Kasper, Quincy Sadlowski and John Belinski.

**AGENDA CHANGES**

A motion was made by Commissioner LeMieur, seconded by Commissioner Winscher and carried unanimously to approve the agenda as presented.

**EMPLOYEE RECOGNITION**

Beth Hamlin, Human Resource Manager, presented Shayla Strack with the 2022 2<sup>nd</sup> Quarter Award of Excellence.

**CONSENT AGENDA**

A motion was made by Commissioner LeMieur, seconded by Commissioner Jelinski to approve consent agenda items on a roll call vote:

- Approve County Board Minutes 8.9.22
- Approve Warrants

<b>JULY 1'22 AUDITOR WARRANTS</b>	<b>AMOUNG</b>
AETNA	10,958.80
HARTFORD	5,553.39
MN CHILD SUPPORT PAYMENT CTR	3,120.00
SUN LIFE FINANCIAL	6,178.26
15 VENDORS UNDER \$2,000.00	5,173.11
<b>TOTAL PAID</b>	<b>\$ 30,983.56</b>

<b>JULY 8'22 AUDITOR WARRANTS</b>	<b>AMOUNT</b>
C & L EXCAVATING, INC	15,066.39
CROW WING POWER & LIGHT	8,738.93
FORMS & SYSTEMS OF MINNESOTA	6,869.03
KNIFE RIVER CORPORATION	2,886,452.58

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LITTLE FALLS TOWNSHIP	5,030.01
LITTLE FALLS WASTE INC	87,285.78
MN COUNCIL 65 AFSCME	2,374.30
SIR LINES-A-LOT LLC	74,678.14
STATE TREASURER	28,801.50
WONDERLICH /SCOTT A	2,342.70
16 VENDORS UNDER \$2,000.00	8,416.56
<b>TOTAL PAID</b>	<b>\$ 3,126,055.92</b>

<b>JULY 15'22 AUDITOR WARRANTS</b>	<b>AMOUNT</b>
CONSOLIDATED TELEPHONE CO	2,200.94
MN TRUCK HEADQUARTERS	68,320.00
PRIVATE CLIENT VENDOR	3,113.99
TODD COUNTY PUBLIC HEALTH	40,992.70
WADENA COUNTY PUBLIC HEALTH	37,468.78
11 VENDORS UNDER \$2,000.00	4,704.51
<b>TOTAL PAID</b>	<b>\$ 156,800.92</b>

<b>JULY 22'22 AUDITOR WARRANTS</b>	<b>AMOUNT</b>
CENTERPOINT ENERGY	2,947.39
LITTLE FALLS CITY	2,055.21
LITTLE FALLS WASTE INC	87,285.78
MN CHILD SUPPORT PAYMENT CTR	2,080.00
MN COUNCIL 65 AFSCME	2,349.85
NORTHLAND TRUST SERVICES INC	177,265.63
PIERZ COMMERCIAL CLUB	10,000.00
WONDERLICH /SCOTT A	2,342.70
10 VENDORS UNDER \$2,000.00	4,007.28
<b>TOTAL PAID</b>	<b>\$ 290,333.84</b>

<b>JULY 29'22 AUDITOR WARRANTS</b>	<b>AMOUNT</b>
AETNA	10,412.72
BRAUN RENTAL PROPERTIES LLC	2,931.96
HEALTH PARTNERS	289,689.00
MN CHILD SUPPORT PAYMENT CTR	5,698.00
8 VENDORS UNDER \$2,000.00	3,573.51
<b>TOTAL PAID</b>	<b>\$ 312,305.19</b>

<u>July'22 Manual Warrants</u>	<u>Amount</u>
BMO (P CARD)	16,652.00
DEPARTMENT OF NATURAL RESOURCES	4,533.13
DEPARTMENT OF NATURAL RESOURCES	10,167.93

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DEPARTMENT OF NATURAL RESOURCES	14,113.70
DEPARTMENT OF NATURAL RESOURCES	4,458.18
DEPARTMENT OF NATURAL RESOURCES	13,100.69
FURTHER - HRA	27,992.38
FURTHER - HRA	29,101.05
FURTHER - SELECT ACCOUNT	4,764.06
FURTHER - SELECT ACCOUNT	5,514.34
MN DEPARTMENT OF REVENUE	5,113.00
MN DEPARTMENT OF REVENUE	121,628.72
MN STATE RETIREMENT SYSTEM	11,480.00
MN STATE RETIREMENT SYSTEM	11,780.00
MN STATE RETIREMENT SYSTEM	2,095.82
NACO - MIDWEST	23,665.46
NACO - MIDWEST	23,540.46
PAYCOM - TAXES	148,994.51
PAYCOM - TAXES	27,441.00
PAYCOM - TAXES	151,502.56
PAYCOM - TAXES	27,931.00
PAYCOM SOFTWARE INC	4,952.14
PAYCOM SOFTWARE INC	4,952.44
PUBLIC EMPLOYEE RETIREMENT ASN	109,739.80
PUBLIC EMPLOYEE RETIREMENT ASN	111,319.13
SALARIES	455,052.90
SALARIES	459,717.67
11      Payments less than 2000	8,703.11
Final Total:	<b>1,840,007.18</b>

<b>AUG 25'22 COMMISSIONER WARRANTS</b>	<b>AMOUNT</b>
ABSOLUTE ELECTRIC	7,415.00
ARROWS FAMILY SERVICES	12,888.25
BARDSON EXCAVATING INC /CRAIG	6,750.00
BOLTON & MENK INC	2,058.00
CENTRAL MN MENTAL HEALTH CTR	4,250.00
CONSOLIDATED TELEPHONE CO	2,210.06
CONTECH ENGINEERED SOLUTIONS LLC	67,486.83
DHS - MAPS	6,341.31
DHS-MN SEX OFFENDER 462	11,550.60
DISCOVERY HORSE	9,150.00
DS SOLUTIONS INC	2,000.00
FAMILIES IN TRANS SERVICES, INC	44,306.03
LUTHERAN SOCIAL SERVICE-ST CLOUD	2,595.25
MIDWEST MACHINERY COMPANY	4,396.93
MN VALLEY TESTING LAB INC	2,011.20

NEXUS-FACTS FAMILY HEALING	4,525.02
NEXUS-MILLE LACS FAMILY HEALING	22,555.60
NORTH HOMES INC	12,121.98
NORTHWESTERN MN JUVENILE CTR	16,554.00
OAKRIDGE HOMES, INC	3,388.35
PIERZ SANITATION INC	4,036.80
PRAIRIE LAKES YOUTH PROGRAM	9,368.85
PRIVATE CLIENT VENDOR	2,555.33
PRIVATE CLIENT VENDOR	4,364.18
PRIVATE CLIENT VENDOR	2,132.18
PRIVATE CLIENT VENDOR	5,764.45
PRIVATE CLIENT VENDOR	2,646.47
PRIVATE CLIENT VENDOR	2,379.87
PRIVATE CLIENT VENDOR	2,610.99
RELIANCE TELEPHONE	2,491.00
ROYAL TIRE INC	3,350.26
SANDERS CONSTRUCTION INC	87,241.28
SHELLEY FUNERAL CHAPELS INC	2,500.00
SIEMENS INDUSTRY INC	3,500.00
SYSCO WESTERN MN	6,244.44
TRI-DIM FILTER CORPORATION	2,734.50
VANGUARD APPRAISALS INC	64,773.50
VERIZON WIRELESS	3,007.34
VILLAGE RANCH INC	7,310.41
WAGNER /MARTIN	8,217.00
206 VENDORS UNDER \$2,000.00	82,648.29
<b>TOTAL PAID</b>	<b>\$ 554,431.55</b>
<b>TAXABLE MEALS</b>	<b>\$ 70.97</b>

- Approve July 31, 2022 Cash Report
- Approve Resolution#2022-072 St Joseph Catholic Church to hold Bingo & a Raffle on December 4th, 2022 & March 5th, 2023 at St Joseph Parish Hall, Foley MN.
- Approve a new Tobacco License for: Big Johnson's Market Jenifer Johnson 309 DeGraff Avenue, Swanville

### **SHERIFF REPORT**

Shawn Larsen, County Sheriff, presented the July Monthly Report to the County Board.

### **HEALTH AND HUMAN SERVICES**

Brad Vold, Director, Sarah Pratt, Supervisor, and Emily Loomis, Community Health Educator, reported on efforts in our work with reducing tobacco and vaping in Morrison County.

Brad Vold, Director, Cindy Nienaber, Supervisor, and Jeff Bowman, Supervisor, reported on the use of waivers in Morrison County.

A motion was made by Commissioner LeMieur, seconded by Commissioner Wilson to approve the Resolution#2022-073 in support of Health and Human Services applying for the Community Match Grant of \$10,000. County Departments are eligible one time per State fiscal year. Motion carried on a roll call vote with all Commissioners voting 'aye'.

The County Board recessed at 10:25 a.m. and reconvened at 10:31 a.m.

**EXTENSION FARM FAMILY OF THE YEAR**

Susanne Hinrichs presented the 2023 Morrison County Farm Family of the Year Recognition to Dave & Betty Czech family. Dana Adams, Livestock Extension Educator, presented a brief report on activities in the Extension Office during June and July. Also included in a report on 4-H at the Morrison County Fair.

**ADMINISTRATION**

A motion was made by Commissioner LeMieur, seconded by Commissioner Jelinski and carried unanimously to accept the resignation of the County Auditor-Treasurer, Deputy Registrar #013.

A motion was made by Commissioner Winscher, seconded by Commissioner LeMieur and carried unanimously to approve the Resolution#2022-074 for a Closed Executive Session on August 30th to discuss ongoing labor negotiation strategies.

**COUNTY BOARD REPORTS AND SCHEDULE**

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

**ADJOURNMENT**

Commissioner Blaine adjourned the meeting at 11:21 a.m.

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Greg Blaine, Chairman

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Matt LeBlanc, Clerk to the County Board



# MORRISON COUNTY REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 9/06/2022  
DEPARTMENT AUDITOR/TREASURER  
PRESENTER Chelsey Robinson  
AGENDA TYPE CONSENT AGENDA

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**BOARD ACTION REQUESTED (check one):**

Action/Motion  
 Report  
 Proclamation/Certificate  
 Resolution  
 Agreement/Contract - County Attorney Approval?  
 Yes  No

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**BRIEF DESCRIPTION:**

Approve warrant reports

**FINANCIAL IMPLICATIONS:**

Is cost budgeted in current year?  Yes  No  
Grant Funded?  Yes  No



## RESOLUTION #2022-

### APPROVING MINNESOTA EXEMPT PERMIT FOR LAWFUL GAMBLING FOR THE MINNESOTA DEER HUNTERS ASSOCIATION TO HOLD A RAFFLE ON SEPTEMBER 30<sup>TH</sup>, 2022 -LOCATED AT THE FALLS BALLROOM; 15870 MINNESOTA 27, LITTLE FALLS, MN 56345

WHEREAS, The Minnesota Deer Hunters Association has submitted an application to the Morrison County Auditor-Treasurers office requesting Morrison County Board of Commissioners approval of a Minnesota Gambling Exempt Permit. The event location will be held at The Falls Ballroom; 15870 Minnesota 27, Little Falls, MN 56345; and

WHEREAS, it has been demonstrated that the organization is collecting gambling monies for lawful purposes.

NOW THEREFORE, BE IT RESOLVED, That the Morrison County Board of Commissioners approve of the local gambling application for The Minnesota Deer Hunters Association to hold a Raffle on September 30th, 2022 located at The Falls Ballroom; 15870 Minnesota 27, Little Falls, MN 56345.

Adopted this 6th day of September 2022.

STATE OF MINNESOTA }  
COUNTY OF MORRISON }

I, Matt LeBlanc, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 6th day of September 2022, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 6<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Matt LeBlanc, County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski					
Blaine					
Winscher					
Wilson					
LeMieur					

# MORRISON COUNTY REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 9/06/2022  
DEPARTMENT OTHER  
PRESENTER Greg Kimman  
AGENDA TYPE CONSENT AGENDA

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**BOARD ACTION REQUESTED (check one):**

Action/Motion  
 Report  
 Proclamation/Certificate  
 Resolution  
 Agreement/Contract - County Attorney Approval?  
 Yes  No

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**BRIEF DESCRIPTION:**

To approve a grant to design a new taxi lane for additional hanger space at Little Falls/Morrison County Airport.

**FINANCIAL IMPLICATIONS:**

	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is cost budgeted in current year?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Grant Funded?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No