



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

JANUARY 7, 2020

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The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00a.m. by County Clerk, Deb Gruber.

Members present: Commissioners Randy Winscher, Greg Blaine, Mike LeMieur, Mike Wilson and Jeffrey Jelinski.

Staff present: Deb Gruber, Tabitha Maher, Steve Backowski, Steve Messerschmidt.

Others present: Mark Slupe, Amanda Rasinski, Greg Smith, Richard and Shirley Japp.

ELECTION OF COUNTY BOARD CHAIRMAN

The Clerk to the County Board called for nomination for the County Board Chairman. Commissioner Wilson nominated Commissioner LeMieur, the Clerk to the Board called for nominations three times. A motion was made by Commissioner Jelinski, seconded by Commissioner Wilson to close nominations and cast a unanimous ballot for Commissioner LeMieur to serve as Board Chair for 2020. The motion carried 4-0 with Commissioner Winscher absent.

ELECTION OF COUNTY BOARD VICE-CHAIRMAN

The Clerk to the County Board called for nomination for the County Board Vice-Chairman. Commissioner Jelinski nominated Commissioner Wilson, the Clerk to the Board called for nominations three times. A motion was made by Commissioner Blaine, seconded by Commissioner Jelinski to close nominations and cast a unanimous ballot for Commissioner Wilson to serve as Board Vice-Chair for 2020. The motion carried 4-0 with Commissioner Winscher absent.

APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Wilson, seconded by Commissioner Blaine and carried 4-0 with Commissioner Winscher absent, to approve the Morrison County Board of Commissioner Minutes for December 31st, 2019.

APPROVAL OF ANNUAL RESOLUTIONS

A motion was made by Commissioner Blaine, seconded by Commissioner Jelinski and carried 4-0, with Commissioner Winscher absent to review and authorize the Annual Resolutions#2020-001 through #2020-006.

AGENDA CHANGES

A motion was made by Commissioner Jelinski, seconded by Commissioner Wilson and carried 4-0, with Commissioner Winscher absent, to approve the agenda as presented.



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

JANUARY 7, 2020
PAGE 2 OF 3

BID FOR LEGAL PRINTING

Deb Gruber, County Administrator, opened the only bid received for legal printing, which was from the Morrison County Record. A motion was made by Commissioner Wilson, seconded by Commissioner Jelinski and carried unanimously to approve Resolution #2020-007, Legal Printing designating the Morrison County Record for legal printing at the following rates:

Line Rate: \$0.93 per line Display Ad Rate: \$7.76 per colmm1 inch

WARRANTS

A motion was made by Commissioner Jelinski, seconded by Commissioner Blaine to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants, with Manual and Auditor Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the

Auditor/Treasurer's Office for January 7th, 2020 be approved for payment:

REVENUE	\$	178,453.91
PUBLIC WORKS	\$	15,825.68
SOCIAL SERVICE	\$	163,529.91
SOLID WASTE	\$	200.00
TOTAL	\$	358,009.50

A motion was made by Commissioner Jelinski, seconded by Commissioner Blaine to approve the Commissioners Expense Reports as presented. Motion carried 4-0 on a roll call vote with all Commissioners voting 'aye', with Commissioner Winscher absent.

ADMINISTRATION

A motion was made by Commissioner Blaine, seconded by Commissioner Jelinski and carried 4-0, with Commissioner Winscher absent to transfer \$100,000 from the Jail Reserves to Building Fund to offset camera costs paid for in project fund in 2019

PUBLIC WORKS REPORT

A motion was made by Commissioner Blaine, seconded by Commissioner Wilson and carried 4-0, with Commissioner Winscher absent, to authorize the County Board Chairman and County Administrator to sign Resolution#2020-008 Quit Claim Deed for Belle Prairie Park.



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

JANUARY 7, 2020

PAGE 3 OF 3

A motion was made by Commissioner Blaine, seconded by Commissioner Wilson and carried 4-0, with Commissioner Winscher absent, to authorize purchasing up to 3 used tandem trucks with snow and ice control equipment in 2020 in place of the budget approved new tandem truck.

COUNTY BOARD REPORTS AND SCHEDULE

Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

ADJOURNMENT

A motion was made by Commissioner Blaine, seconded by Commissioner Winscher and carried unanimously to adjourn the meeting at 9:30am.

Handwritten signature of Mike LeMieur in black ink.

Mike LeMieur, Chairman

Handwritten signature of Deb Gruber in black ink.

Deb Gruber, Clerk to the County Board

DATE: 1/7

**MORRISON COUNTY BOARD OF COMMISSIONERS
COUNTY BOARD MEETING**

PLEASE SIGN IN

NAME

ADDRESS/REPRESENTING

Mark Slupe

6RTV Channel 180

Richard & Shirley Japp

Cushing

Greg Smith

L F

**MORRISON COUNTY
ELECTED OFFICIALS AND DEPARTMENT HEADS TRAVEL POLICY 2015
Resolution #2020- 001**

WHEREAS, Morrison County realizes that it is necessary to keep up on new legislation, and other new policies that will improve the operations of Morrison County and,

WHEREAS, it is also necessary to continue training and education in order to be able to continue providing good services for the taxpayers of Morrison County.

THEREFORE, The Morrison County Board of Commissioners authorize, subject to budget restrictions, out of state travel for Elected Officials and Department Heads to attend the following:

- NACO Annual Conference
- NACO Annual Legislative Conference
- Washington D.C., when necessary to lobby for legislation affecting Morrison County, to protect the interest of the county
- Travel required when serving on a NACO approved committee
- Meetings in adjacent states
- Seminars directly related to the officials job duties

Morrison County will pay for reasonable travel costs to and from the approved site. All other costs will follow the established travel policy as listed in the Morrison County Personnel Policy and/or the applicable IRS Code.

The County Board will review any request other than those listed above and if there is not sufficient time prior to the next board meeting to review, then it will be reviewed by the chair and vice-chair and if appropriate they may authorize the necessary travel.

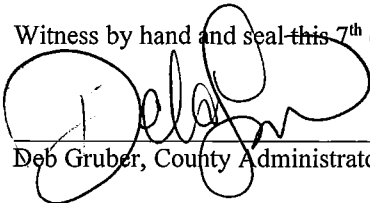
Adopted this 7th day of January, 2020

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 7th day of January, 2020, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				X
Blaine	X			X	
Winscher			X		
Wilson	X				
LeMieur	X				

Witness by hand and seal this 7th day of January, 2020.



Deb Gruber, County Administrator

**MORRISON COUNTY
 COMMITTEE MEETING ATTENDANCE PAYMENT FOR CITIZENS
 RESOLUTION #2020 - 002**

BE IT RESOLVED that the Morrison County Board of Commissioners hereby establish the committee meeting attendance payment for all citizens appointed to serve on various committees designated to receive said payment as follows for 2020:

- Morrison County Board of Adjustments - \$75.00 per meeting
- Morrison County Planning Commission - \$75.00 per meeting
- All other County Board appointed committees (including the Morrison County Trails Committee) \$50.00 per meeting

No more than one payment will be made per day to any Committee member.

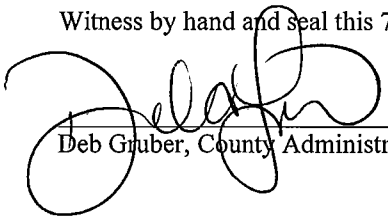
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Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	✓				✓
Blaine	✓			✓	
Winscher			✓		
Wilson	✓				
LeMieur	✓				

Witness by hand and seal this 7th day of January, 2020.



 Deb Gruber, County Administrator

**MORRISON COUNTY
PUBLIC MEETING NOTICES
RESOLUTION #2020 - 003**

WHEREAS, THE Morrison County Board of Commissioners, carrying out their functions during the year of 2020, will hold numerous and varied meetings to consider the business of Morrison County Government in various places in and about Morrison County; and

WHEREAS, it is the express intent of the Morrison County Board of Commissioners to hold such meetings in an open public forum; and

WHEREAS, it is the express intent of the Morrison County Board of Commissioners to provide notification of said meetings as prescribed by Minnesota Statute Chapter 13D,

NOW THEREFORE, BE IT RESOLVED, by the Morrison County Board of Commissioners that the County bulletin board, which is located in the public entry of the new Government Center be hereby designated as the public place for notification of all regular County Board of Commissioners Meetings;

BE IT FURTHER RESOLVED that all regular meetings of the County Board shall, in so far possible, be held in the County Board Room, Government Center, Morrison County, Little Falls, Minnesota, on two Tuesdays of each month, beginning at approximately 9:00 a.m., with agendas having been prepared and distributed in advance of the meetings declaring the location and the approximate time schedule for call to order, consideration of agenda items and approximate time of recess or adjournment, and

BE IT FURTHER RESOLVED that the date, time, place, and purpose of all regular and special meetings of the County Board shall be electronically mailed at least three days in advance of the meeting to all persons who file a written or electronic mail request for notification of meetings, said request to be in effect for one year, and

BE IT FURTHER RESOLVED that in the event of need for an emergency meeting of the County Board within less than three days, notification may be provided to all persons requesting notification by electronic – mail as soon as reasonably practical after notification of County Board Members, and

BE IT FURTHER RESOLVED that all notifications of the various and sundry committees be electronically mailed to all persons who file a request for notification, said request to be in effect for one year, and

BE IT FURTHER RESOLVED that all persons requesting notification of regular or special County Board Meetings and their various and sundry committees designate an electronic mail address on their request to be used for this purpose,

FINALLY, BE IT RESOLVED that all meetings, seminars, or conferences attended by the Morrison County Board of Commissioners are open meetings for any person to attend at their own expense.

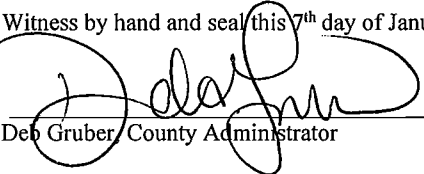
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Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				X
Blaine	X			X	
Winscher			X		
Wilson	X				
LeMieur	X				

Witness by hand and seal this 7th day of January, 2020.



Deb Gruber, County Administrator

RESOLUTION 2020-004

**Code of Conduct
Morrison County Board of Commissioners**

WHEREAS, The Morrison County Board functions within the statutory framework of Minnesota law. General powers and responsibilities are found in Minnesota Statutes, especially but not exclusively Chapters 370, 373, 375. Minnesota Statutes supersedes all bylaws, rules and policies established by the Board.

WHEREAS, It is the policy of the Morrison County Board to maintain a respectful work and public service environment free from violence, discrimination, harassment, and other offensive or degrading remarks or conduct.

WHEREAS, All members of the Morrison County Board of Commissioners shall act in a professional, respectful and lawful manner at all times while performing their duties and representing the organization.

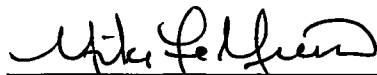
WHEREAS, The Morrison County Board of Commissioners will not tolerate disrespectful or unprofessional behavior towards constituents, members of the public, employees, or other Elected Officials.

WEREAS, The following meeting conduct rules shall apply to all County Board meetings, Board appointed committee meetings, advisory meetings or any other interaction a Morrison County Commissioner may have with the each other, the public or employees:

1. Respect the dignity of all individuals.
2. Respect one another's facts, opinions and right to speak.
3. Refrain from using profane, threatening or abusive language.
4. Treat people with respect and dignity in all interactions related to County Government.
5. Allow citizens, staff or colleagues sufficient opportunity to present their views in a respectful, tolerant and attentive manner.

NOW THEREFORE BE IT RESOLVED, If a Morrison County Commissioner is made aware of another Commissioner's not behaving in a professional, respectful or lawful manner, it is their responsibility to bring the matter to the attention of the entire County Board to be addressed as deemed necessary.

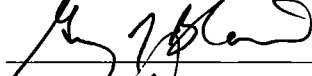
Adopted this 7th day of January, 2020.



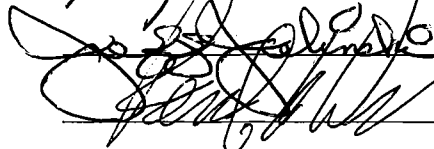
Mike LeMieur, Morrison County Commissioner



Mike Wilson, Morrison County Commissioner



Greg Blaine, Morrison County Commissioner



Jeff Jelinski, Morrison County Commissioner



Randy Winscher, Morrison County Commissioner

RESOLUTION # 2020-005
 COUNTY BOARD MILEAGE REIMBURSEMENT

WHEREAS, Minnesota Statute 375.055 allows for reimbursement for necessary expenses in performing the duties of the office as set by resolution of the County Board; and

WHEREAS, Minnesota Statute 375.06 further explains the conditions reimbursement is allowed; and

WHEREAS; Minnesota Statute 375.163 allows for expenses of delegates to the Association of Minnesota Counties;

NOW THEREFORE, BE IT RESOLVED that the Morrison County Board of Commissioners follows the following schedule for reimbursement for mileage at the current IRS rate:

Allowable Meetings for Expense Reimbursement:

1. County Board meetings
2. County Committee meetings (when assigned as the representative or alternate)
3. Joint Powers Boards (when assigned as the representatives or alternate)
4. Meetings of Local Governments (cities, townships, school districts)
5. Meetings of AMC, NACO, MCIT and other County Associations
6. Meetings designated and approved by the County Board
7. Court/hearing or other appearances as necessitated by law
8. Training Sessions
9. Canvassing Board
10. Board of Equalization
11. Meetings for County created agencies (ex. Lake Improvement Districts, HRA, Rich Prairie Sewer and Water District etc.)
12. Planning Commission site visits

Meetings Not Allowed for Expense Reimbursements:

1. Meetings with constituents
2. Meetings or events with non-profit or community groups not formally assigned by the County Board (ex. Township Recycling Days, Take Back the Night, etc.)
3. Meetings with staff, Elected Officials or Department Heads
4. Social or Community organization meetings (Kiwanis, Lions, etc.)
5. Parades or Community celebrations (towns days, County fair, etc)
6. Board of Adjustment meetings or site visits

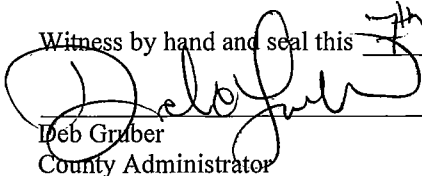
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 COUNTY OF MORRISON }

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Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				X
Blaine	X			X	
Winscher			X		
Wilson	X				
LeMieur	X				

Witness by hand and seal this 7th day of Jan 2020


 Deb Gruber
 County Administrator

RESOLUTION #2020 – *Wp*
Setting the 2020 Salary of the
Morrison County Attorney, Auditor-Treasurer, Recorder and Sheriff

WHEREAS, the Morrison County Board of Commissioners is statutorily required to annually set the salary of the Morrison County Attorney, the Morrison County Auditor-Treasurer, the Morrison County Recorder and the Morrison County Sheriff (hereinafter collectively referred to as the Elected Officials); and

WHEREAS, the Elected Officials will be compensated according to the Morrison County pay plan in order to promote a uniform compensation system for the Elected Officials and the appointed employees of Morrison County; and

WHEREAS, such placement promotes continuity and uniformity within the County compensation system as part of this initial placement, and

WHEREAS, the applicable statutes provided that the County Board may not reduce the salary of the Elected Officials during the term for which the individual was elected or appointed; and\

WHEREAS, the County Board has reviewed the statutory criteria; and

WHEREAS, the County Board has determined that the continued application of the County's pay plan provides a great savings to the citizens of Morrison County than would be provided by strict consideration of the Statutory Criteria:

NOW, THEREFORE, BE IT RESOLVED by the Morrison County Board of Commissioners and Morrison County that the 2020 salary for the Elected Officials shall be establishes as follows:

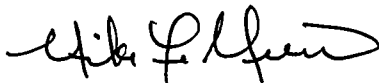
County Attorney: Grade 43, Step 9 at the annual salary of \$132,891.20

County Auditor-Treasurer: Grade 38, Step 2 at the annual salary of \$86,320.00

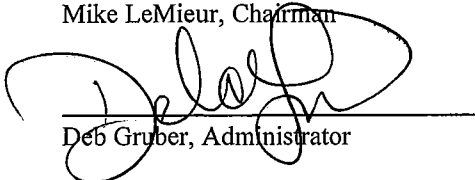
County Recorder: Grade 33, Step 7 at the annual salary of \$86,320.00

County Sheriff: Grade 42, Step 8 at the annual salary of \$125,320.00

Adopted this 7th day of January 2020.



Mike LeMieur, Chairman



Deb Gruber, Administrator

**MORRISON COUNTY
LEGAL PRINTING
RESOLUTION #2020-007**

WHEREAS, Minnesota Statutes Chapter 375.12, require the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists and County Financial Statements, and local transportation project bid advertisements; and

WHEREAS, the County Board of Commissioners of Morrison County evaluated all bids received,

NOW THEREFORE, BE IT RESOLVED, that the Morrison County Record be and the same is hereby designated by the Board of County Commissioners of the County of Morrison and State of Minnesota as the newspaper in which the official proceedings of said Board, the financial statements, and the list of real estate remaining delinquent in the County aforesaid shall be published, and that the Morrison County Record be designated for all legal printing for the County for the year 2020;

BE IT FURTHER RESOLVED, that the Morrison County Website be hereby designated as the official site for advertisements for bids on local transportation projects per Minnesota Statutes MS 331A.12.

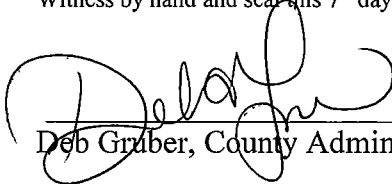
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COUNTY OF MORRISON }

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Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				X
Blaine	X				
Winscher			X		
Wilson	X			X	
LeMieur	X				

Witness by hand and seal this 7th day of January, 2020.



Deb Gruber, County Administrator

Resolution #2020 - 008

RESOLUTION
Authorizing Belle Prairie Park Quit Claim Deed

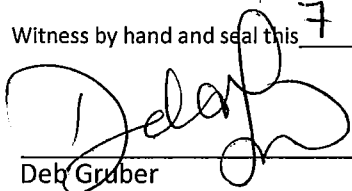
BE IT RESOLVED, that the County Board Chairman and the County Administrator are authorized to sign the Quit Claim Deed for Belle Prairie Park.

Adopted this 7 day of January, 2020.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

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Witness by hand and seal this 7 day of Jan, 2020



Deb Gruber
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X				
Winscher			X		
Wilson	X				X
LeMieur	X				
Blaine	X			X	

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED
Business Entity to Business Entity

Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2013)

eCRV number: _____

DEED TAX DUE: \$ 1.65

DATE: January 3, 2020
(month/day/year)

FOR VALUABLE CONSIDERATION, Morrison County
(insert name of Grantor)

a corporation under the laws of Minnesota ("Grantor"),
hereby conveys and quitclaims to Morrison County
(insert name of Grantee)

a corporation under the laws of Minnesota ("Grantee"),
real property in Morrison County, Minnesota, legally described as follows:
See attached Legal Description

The purpose of this document is to place the attached survey, dated February 3, 2016 of record.

No advice was given to the nature and effect of this document. Legal Description was provided by grantee.

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

The Property shall be permanently managed and maintained for public outdoor recreation use.

The Grantee shall not at any time convert any portion of the park area to uses other than public outdoor recreation use without prior written approval of the State acting through its commissioner of natural resources.

Grantor

MORRISON COUNTY

(name of Grantor)

By: [Signature]
(signature)

Its: MORRISON COUNTY CHAIRMAN

(type of authority)

By: [Signature]
(signature)

Its: ADMINISTRATOR/CLERK TO COUNTY BOARD

(type of authority)

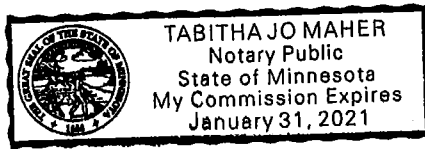
State of Minnesota, County of Morrison

This instrument was acknowledged before me on 1/7/2020, by _____

[Signature] (month/day/year) _____ (name of authorized signer)
as MORRISON COUNTY CHAIRMAN
(type of authority)

and by [Signature] _____ (name of authorized signer)
as ADMINISTRATOR/CLERK TO Cty BOARD of MORRISON COUNTY.
(type of authority) (name of Grantor)

(Stamp)



[Signature]

(signature of notarial officer)

Title (and Rank): Notary

My commission expires: 1/31/2021
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Larson Abstract Company, Inc.
70 1st Avenue SE
Little Falls, MN 56345

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

(insert legal name and residential or business address of Grantee)

NO CHANGE

**MORRISON COUNTY
REQUEST FOR BOARD ACTION**

REQUESTED BOARD DATE: 01/07/20

DEPARTMENT Public Works

PRESENTER Steve Backowski

RBA NAME (abbreviated for agenda): PW 2 - Equipment Purchase

BOARD ACTION REQUESTED (check one):

Action/Motion

Discussion/Report

Proclamation/Certificate

Resolution

Agreement/Contract - County Attorney Approval?

Yes No

BRIEF DESCRIPTION:

Request authorized to purchase up to 3 used tandem trucks with snow and ice control equipment in 2020 in place of the budget approved new tandem truck.

FINANCIAL IMPLICATIONS: Yes No

Is cost budgeted in current year? Yes No

Grant Funded? Yes No

Additional information attached: Yes No

Mileage Comparison-Tandems

Unit No	Description	Drivers	2019 Miles Driven	01-01-20 Mileage
0002	**Tandem, 2000 Sterling LT9511	Spare-LF	720	197,012
0101	**Tandem, 2001 Sterling LT9511	Intermittent-Pierz	4,958	156,289
0201	**Tandem, 2002 Sterling LT9511	Intermittent-LF	11,590	197,315
0202	**Tandem, 2002 Sterling LT9511	Mrozek, Chris	15,213	190,357
0301	**Tandem, 2004 Sterling LT9511	Chirhart, Gregg	14,071	211,641
0304	**Tandem, 2004 Sterling LT9511	Janson, Andy	11,431	156,262
0401	**Tandem, 2005 Sterling LT9511	Hayes, Dan	8,712	147,501
0601	Tandem, 2006 Sterling LT9511	Sobiech, Dan	8,010	120,994
0602	Tandem, 2006 Sterling LT9511	Kowalczyk, Shannon	10,394	149,552
0607	Tandem, 2006 Sterling LT9500	Rekstad, Bruce	6,762	52,533
1002	Tandem, 2010 Mack	Swaser, Wade	11,239	94,711
1101	Tandem, 2012 Mack	Lukasavitz, Ken	11,423	80,376
1201	Tandem, 2013 Mack	Cole, John	10,914	81,848
1301	Tandem, 2014 Mack	Schneider, Toby	13,070	65,636
1401	Tandem, 2015 Mack	Hoffman, Robbie	11,169	49,400
1501	Tandem, 2016 Mack	Kasella, Mike	7,370	30,371
1502	Tandem, 2016 Mack	Winzenburg, John	11,175	40,854
1601	Tandem, 2017 Mack	Wilmes, Randy	15,221	40,535
1801	Tandem, 2018 Mack	Post, Brian	9,578	20,334
1802	Tandem, 2018 Mack	Okerman, Ricki	6,502	16,271
1901	Tandem, 2019 Mack	Doroff, Jordan	9,363	9,363

21 Trucks - Including the Water Truck

** No Underbody

Only used for Snow Plowing