



MORRISON COUNTY BOARD OF COMMISSIONERS OFFICIAL MINUTES

MARCH 23, 2021

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The meeting was held in the County Board Room, Government Center, Little Falls MN, and was called to order at 9:00a.m. by Chairman Wilson.

Members present: Commissioners Randy Winscher, Greg Blaine, Mike LeMieur, Mike Wilson and Jeffrey Jelinski.

Staff present: Deb Gruber, Tabitha Maher, Amy Kowalzek, Chelsey Robinson, Brad Vold, Beth Hamlin, Nicole Kern, Jean Popp, Steve Backowski, Chuck Parins, Kathy Marshik, Brian Middendorf, Amy Middendorf, Shawn Larsen, Eileen Holtberg, Steve Messerschmidt, Sarah Pratt, Cindy Nienaber, and Kim Johnson.

Others present: Mark Slupe, Zach Hacker, Karen Pundsack, Jeff Meyer, Samantha Barron

Virtual attendees: Ardis (Last name not given), Bob (Last name not given), Susanne Hinrichs, Rachel Bakke, Ron Kresha, and Paul Gazelka.

APPROVAL OF COUNTY BOARD MINUTES

A motion was made by Commissioner Jelinski, seconded by Commissioner LeMieur and carried unanimously to approve the Morrison County Board Meeting Minutes from March 9th, 2021.

AGENDA CHANGES

A motion was made by Commissioner Winscher, seconded by Commissioner LeMieur and carried unanimously to approve the agenda as presented.

GREAT RIVER REGIONAL LIBRARY

Karen Pundsack, Executive Director, discussed with the Board how COVID-19 affected their distribution processes and how it brought about new programs offered to the public.

AWARD OF EXCELLENCE

Deb Gruber, County Administrator, presented the Award of Excellence to Morrison County Department Head Group: Steve Backowski, Brad Vold, Amy Kowalzek, Brian Middendorf, Shawn Larsen, Chelsey Robinson, Amy Middendorf, Beth Hamlin, Steve Messerschmidt, Nicole Kern, Eileen Holtberg, Kathy Marshik, and Susanne Hinrichs, who received their award in Innovation/Leadership during the 2020 Pandemic.

VIRTUAL LEGISLATIVE CALL

Several Department Head staff briefly shared their approval or concern regarding upcoming legislation to Representative Kresha and Senator Gazelka via a virtual phone call.

HUMAN RESOURCE INFORMATION SYSTEM

A motion was made by Commissioner LeMieur, seconded by Commissioner Winscher and carried unanimously to approve PayCom's Human Resource Information System implementation fee of \$13,000.00.



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The County Board recessed at 10:17 a.m. and reconvened at 10:25 a.m.

SHERIFF REPORT

A motion was made by Commissioner LeMieur, seconded by Commissioner Blaine and carried unanimously to approve a K-9 replacement for Rocky.

Shawn Larsen, Sheriff, presented the February Monthly Report for 2021.

SOCIAL SERVICES REPORT

Brad Vold, Director, welcomed Kim Johnson as new Account Technician in Social Services.

Brad shared a letter recognizing fiscal staff for 100% in reporting to DHS in Calendar year 2020.

PUBLIC HEALTH REPORT

A motion was made by Commissioner Winscher, seconded by Commissioner Blaine and carried unanimously to approve Consumption and Display Permit renewal application for Arlen Swanson doing business as Ramey store for a period of April 1st 2021 - March 31st 2021. *Sheriff approved application

A motion was made by Commissioner Jelinski, seconded by Commissioner Winscher and carried unanimously to approve a new mobile food unit license for Motogrub May 2021-September 2021. Owner Jill Gerlach.

Fees:

Mobile Food unit \$293

Plan Review \$237

Total \$530

Partial payment \$170

Balance due \$360

PUBLIC HEALTH/SOCIAL SERVICES

Sarah Pratt, Human Services Supervisor, and Cindy Nienaber, Public Health Supervisor, shared information on MnChoices activities in Public Health and Social Services.

LAND SERVICES

Jean Popp, Assessor, updated the County Board on property value changes and CenterPoint Energy tax court settlement with that State of MN.

EXTENSION REPORT

Samantha Barron, Snap-Ed Educator, presented a brief report on activities in the Extension Office during the month of February.



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AUDITOR/TREASURER

A motion was made by Commissioner Blaine, seconded by Commissioner Jelinski and carried unanimously to approve Resolution#2021-027 requesting approval for Morrison County Pheasants Forever to hold a raffle on September 17th, 2021 at The Falls Ballroom.

WARRANTS

A motion was made by Commissioner Jelinski, seconded by Commissioner Winscher to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants, with Manual and Auditor Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the

Auditor/Treasurer's Office for March 23th, 2021 be approved for payment:

MARCH 25'21 COMMISSIONER WARRANTS	AMOUNT
ABSOLUTE ELECTRIC	3,200.00
CENTRAL MN MENTAL HEALTH CTR	3,480.00
CONSOLIDATED TELEPHONE CO	2,909.26
CROW WING COUNTY HIGHWAY DEPT	7,402.65
DACOTAH PAPER COMPANY	2,742.40
DARLING TOWNSHIP	3,622.00
DHS - MAPS	13,426.20
DHS - ST PETER 472	2,367.90
DHS-MN SEX OFFENDER 462	9,903.60
DISCOVERY HORSE	4,850.00
ECM PUBLISHERS INC	2,910.24
EPLUS TECHNOLOGY INC	4,125.59
FIRST BAPTIST CHURCH	2,000.00
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	12,021.23
GREAT RIVER REGIONAL LIBRARY	125,750.25
JMJ TRANSMISSION INC	3,488.18
LIBERTY TIRE SERVICES LLC	3,987.05
LUTHERAN SOCIAL SERVICE-SILS	2,109.97
LUTHERAN SOCIAL SERVICE-ST CLOUD	2,595.25
MAYO CLINIC-MEDICAL SOCIAL SERVICES	2,380.00
METRO SALES INC	5,052.52
MINERAL SERVICE PLUS LLC	15,395.00
MN STATE AUDITOR	12,192.96
NEWMAN SIGNS INC	5,476.75
	3,575.32



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NEXUS - KINDRED FAMILY HEALING	
NORTHWOOD CHILDREN'S SERVICES	5,002.94
OAKRIDGE HOMES, INC	4,859.83
PIERZ SANITATION INC	2,660.00
PRIVATE CLIENT VENDOR	6,407.52
PRIVATE CLIENT VENDOR	3,626.28
PRIVATE CLIENT VENDOR	2,191.84
PRIVATE CLIENT VENDOR	2,191.08
REM-CENTRAL LAKES, INC	2,878.40
RURAL MN-CEP INC	24,387.24
SHELLEY FUNERAL CHAPELS INC	2,500.00
SHORT ELLIOTT HENDRICKSON INC	4,337.55
ST CLOUD CITY	5,789.20
SWATMOD LLC	5,399.75
SYSCO WESTERN MN	2,452.74
TRI-COUNTY ACTION PRGM INC	4,863.89
UPSALA CITY	2,229.00
VERIZON WIRELESS	3,347.00
VILLAGE RANCH INC	23,813.40
VOLUNTEERS OF AMERICA - MN & WI	13,440.00
189 VENDORS UNDER \$2000.00	93,681.55
TOTAL PAID FOR MARCH 25'21	\$473,023.53
TAXABLE MEALS	\$131.49
COMMISSIONERS EXPENSES	\$101.92

A motion was made by Commissioner Jelinski, seconded by Commissioner Winscher to approve the Commissioners Expense Reports as presented. Motion carried on a roll call vote with all Commissioners voting 'aye'.

PUBLIC WORKS REPORT

Steve Backowski, Director, reviewed the 2021 Transportation Improvement Plan Status.

A motion was made by Commissioner Blaine, seconded by Commissioner Winscher to Review abstract of bids for CP 049-247-099, CP 049-248-099, SAP 049-615-007, SAP 049-624-004, SAP 049-626-031 & SAP 049-703-003 - Contract 297 and authorize Resolution#2021-029 to award Contract 297 to Knife River Corporation- North Central in the amount of \$1,935,958.00. Motion carried on a roll call vote with all Commissioners voting 'aye'.



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A motion was made by Commissioner Winscher, seconded by Commissioner Blaine to review abstract of bids for SAP 049-621-017 & SP 049-070-024 Contract 296 and authorize Resolution#2021-028 to award Contract 296 to Knife River Corporation- North Central in the amount of \$2,114,595.11 contingent upon award authorization approval by MnDOT Office of Civil Rights. Motion carried on a roll call vote with all Commissioners voting 'aye'.

A motion was made by Commissioner Jelinski, seconded by Commissioner LeMieur to review abstract of bids for SAP 049-634-015 & SP 049-070-025 Contract 298 and authorize Resolution#2021-030 to award Contract 298 to Knife River Corporation- North Central in the amount of \$1,719,634.34 contingent upon award authorization approval by MnDOT Office of Civil Rights. Motion carried on a roll call vote with all Commissioners voting 'aye'.

A motion was made by Commissioner Winscher, seconded by Commissioner Jelinski to review abstract of bids for 2021 Pavement Marking Contract 2102 and authorize Resolution#2021-031 to award Contract 2102 to Sir Lines-A-Lot, LLC in the amount of \$221,474.80. Motion carried on a roll call vote with all Commissioners voting 'aye'.

ADMINISTRATION

A motion was made by Commissioner Jelinski, seconded by Commissioner Winscher and carried unanimously to accept the returned grant award and reissue it to The Man Cave LLC application which wasn't processed due to a clerical error in the email address during submission.

A motion was made by Commissioner Blaine, seconded by Commissioner LeMieur to approve final payment to Heartland Glass for \$13,904.80. Motion carried on a roll call vote with all Commissioners voting 'aye'.


A motion was made by Commissioner Jelinski, seconded by Commissioner LeMieur and carried unanimously to approve the Certificate of Support for Morrison County Historical Society for USDA-Rural Development Community Facilities Application.

COUNTY BOARD REPORTS AND SCHEDULE

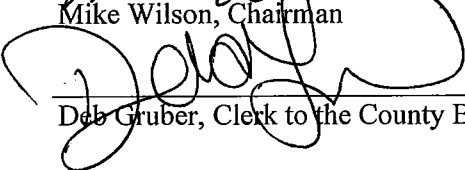
Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

ADJOURNMENT

A motion was made by Commissioner Winscher, seconded by Commissioner Blaine and carried unanimously to adjourn the meeting at 11:48 a.m.



Mike Wilson, Chairman



Deb Gruber, Clerk to the County Board

DATE: 3/23

MORRISON COUNTY BOARD OF COMMISSIONERS
COUNTY BOARD MEETING

PLEASE SIGN IN

NAME

ADDRESS/REPRESENTING

Mark Slupe

GRTV Channel 180

Karen Purdsack

GRRL

Kathy Marshik

USO

Amy Middlederf

MCSD

[Signature]

Little Falls Cruise

Samantha Barron

UMN Extension



Morrison County will provide cost effective, high quality services in a friendly and respectful manner.

County Administrator

Deb Gruber

Government Center

213 S.E. 1st Avenue

Little Falls, Minnesota 56345-3196

320-632-0293

Toll Free: 1-866-401-1111

Fax: 320-632-0294

Email: debgr@co.morrison.mn.us

March 17, 2021

Morrison County Department Head Group

Steve Backowski

Brad Vold

Amy Kowalzek

Brian Middendorf

Shawn Larsen

Chelsey Robinson

Amy Middendorf

Beth Hamlin

Steve Messerschmidt

Nicole Kern

Eileen Holtberg

Kathy Marshik

Susanne Hinrichs

On behalf of Morrison County, I would like to take this opportunity to congratulate you on being awarded the 2020 Morrison County Award of Excellence. Your hard work and dedication to our county and this organization is greatly appreciated.

You were nominated to receive the Group Leadership Award because of your solid, consistent and innovative leadership during the COVID-19 pandemic. All of you stepped up to the plate during these unprecedented times to help lead this organization through changes and unique circumstances. Your performance since the outset of the Pandemic has consistently been above and beyond expectations; the organization, employees and the public are better for it.

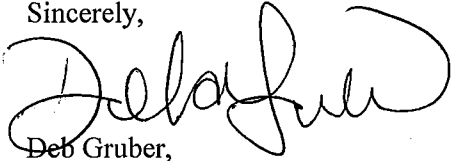
Below is an excerpt from your nomination:

"Too often leadership in local government is overlooked for their contribution to the organization and impact to the public. While every single person in every single position plays a significant part in the success, it's time to recognize the Leadership team.

The challenges presented this past year were significant, unimaginable in fact. The impact of the COVID-19 pandemic started with an emergency meeting for this group on Sunday, March 8, 2020. With very little notice, I summoned all of you together and nearly everyone answered the call and came with a "what do we need to do" attitude. Together we quickly developed a list of what needed to be done to support staff and ensure public needs were met. In the weeks and months to come, new challenges were tossed at this organization and you as Leaders, each was met with hard work and dedication. Together we figured out what to do when faced with situations we never thought possible. Each of you helped staff navigate the emotions and stressors of living, working, parenting and caring for others during a world-wide pandemic, while dealing with all of that yourself as well. You quickly adapted to new rules, regulations, standards and practices, navigating each as changes were made. Each of you had to get creative in service delivery, you forced yourselves and your staff to step out of comfort zones and try new ways of doing your work. You supported each other, you put in long hours, you worked hard and did what needed to be done, you lead our organization successfully through the most tumultuous time in recent history. You've all proven you can adapt and overcome significant challenge and because of that, this organization is coming out in the end better than it went in. For all of this and more, I am now and will forever be grateful."

I am proud to have leaders, such as you on our team and representing Morrison County. Your contribution is very much appreciated and significantly demonstrates that public service is important and continues to be a noble calling. Thank you, I look forward to your continued dedicated service in upcoming years.

Sincerely,

A handwritten signature in black ink, appearing to read "Deb Gruber". The signature is fluid and cursive, with a large initial "D" and "G".

Deb Gruber,
County Administrator

RESOLUTION #2021- 027

APPROVING MINNESOTA APPLICATION FOR AN EXEMPT PERMIT FOR LAWFUL GAMBLING FOR MORRISON COUNTY PHEASANTS FOREVER TO HOLD A RAFFLE ON SEPTEMBER 17TH, 2021 LOCATED AT THE FALLS BALLROOM 15879 HIGHWAY 27 – LITTLE FALLS, MN 56345

WHEREAS, Morrison County Pheasants Forever has submitted an application to the Morrison County Auditor-Treasurers office requesting Morrison County Board of Commissioners approval of an application for an exempt permit. The event location will be held at The Falls Ballroom; and

WHEREAS, it has been demonstrated that the organization is collecting gambling monies for lawful purposes.

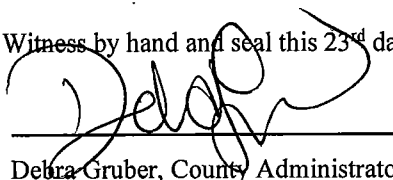
NOW THEREFORE, BE IT RESOLVED, That the Morrison County Board of Commissioners approve of the local application for an exempt permit to Morrison County Pheasants Forever to hold a raffle on September 17th, 2021 located at The Falls Ballroom. 15879 Highway 27 - Little Falls, MN 56345

Adopted this 23rd day of March 2021.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 23rd day of March 2021, and that the same is a true and correct copy of said original record and of the whole thereof. and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 23rd day of March 2021.



Debra Gruber, County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	✓				✓
Blaine	✓			✓	
Winscher	✓				
Wilson	✓				
LeMieur	✓				

Resolution #2021 029

AWARD OF CONTRACT 297

WHEREAS, On Thursday, March 11, 2021 at 10:00 A.M., the following contractors:

Anderson Brothers Construction

Central Specialties

Duininck

Knife River Corporation

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

COUNTY PROJECT NO. CP 049-247-099 & CP 049-248-099

STATE AID PROJECT NO. SAP 049-615-007, SAP 049-624-004, SAP 049-626-031 &

SAP 049-703-003

LOCATION: CR 247, CR 248, CSAH 15, CSAH 24, CSAH 26 & CSAH 103

WHEREAS, The bid of Knife River Corporation - North Central in the amount of \$1,935,958.00 appeared to be the lowest responsible bid received.


NOW, THEREFORE, BE IT RESOLVED, That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Knife River Corporation - North Central.

Adopted this 13 day of March, 2021.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 13 day of Mar, 2021 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 13 day of Mar, 2021



Deb Gruber
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	<input checked="" type="checkbox"/>				
Winscher	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>
Wilson	<input checked="" type="checkbox"/>				
LeMieur	<input checked="" type="checkbox"/>				
Blaine	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	

Resolution #2021 -028

AWARD OF CONTRACT 296

WHEREAS, On Thursday, March 18, 2021 at 10:00 A.M., the following contractors:

Anderson Brothers Construction

Central Specialties

Duininck

Knife River Corporation

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

STATE AID PROJECT NO. 049-621-017

STATE PROJECT NO. SP 049-070-024

LOCATION: CSAH 21, From TH 238 in Upsala to the Stearns County line.

WHEREAS, The bid of Knife River Corporation - North Central in the amount of \$2,114,595.11 appeared to be the lowest responsible bid received.

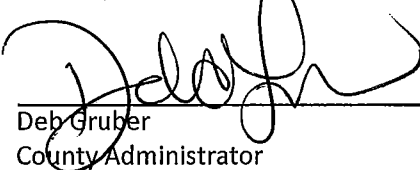
NOW, THEREFORE, BE IT RESOLVED, That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Knife River Corporation – North Central contingent upon Award authorization approval by MnDOT Office of Civil Rights.

Adopted this 23 day of March, 2021.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 23 day of Mar, 2021 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 23 day of Mar, 2021


Deb Gruber
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	<input checked="" type="checkbox"/>				
Winscher	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	
Wilson	<input checked="" type="checkbox"/>				
LeMieur	<input checked="" type="checkbox"/>				
Blaine	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>

Resolution #2021 -030

AWARD OF CONTRACT 298

WHEREAS, On Thursday, March 18, 2021 at 10:00 A.M., the following contractors:

Anderson Brothers Construction

Central Specialties

Duininck

Knife River Corporation

Mark Sand & Gravel

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

STATE AID PROJECT NO. 049-634-015

STATE PROJECT NO. SP 049-070-025

LOCATION: CSAH 34, From Buckman East City limits to CSAH 33.

WHEREAS, The bid of Knife River Corporation - North Central in the amount of \$1,719,634.34 appeared to be the lowest responsible bid received.

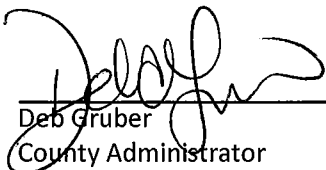
NOW, THEREFORE, BE IT RESOLVED, That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Knife River Corporation - North Central contingent upon Award authorization approval by MnDOT Office of Civil Rights.

Adopted this 23 day of March, 2021.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 23 day of Mar., 2021 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 23 day of Mar., 2021


Deb Gruber
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	X			X	
Winscher	X				
Wilson	X				
LeMieur	X				X
Blaine	X				

Resolution #2021-031

AWARD OF CONTRACT 2102

WHEREAS, On Friday, March 19, 2021 at 10:00 A.M., the following contractors:

AAA Striping Service

Century Fence Company

Sir Lines-A-Lot, LLC

Traffic Marking Service, Inc.

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

COUNTY PROJECT NO. 2021 PAVEMENT MARKING

LOCATION: Various CR and CSAH routes

WHEREAS, The bid of Sir Lines-A-Lot, LLC in the amount of \$221,474.80 appeared to be the lowest responsible bid received.

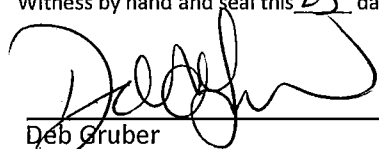
NOW, THEREFORE, BE IT RESOLVED, That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Sir Lines-A-Lot, LLC.

Adopted this 23 day of March, 2021.

STATE OF MINNESOTA }
COUNTY OF MORRISON }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 23 day of Mar, 2021 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 23 day of Mar, 2021.



Deb Gruber
County Administrator

Commissioner	Yes	No	Abs	Mot	2nd
Jelinski	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>
Winscher	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	
Wilson	<input checked="" type="checkbox"/>				
LeMieur	<input checked="" type="checkbox"/>				
Blaine	<input checked="" type="checkbox"/>				