



Morrison County
COVID-19 Non-Profit Assistance Program Application
Application Deadline: October 9, 2020

****Grants dollars will be issued by Morrison County but the program will be administered by Morrison County United Way****

Legal Name of Organization: _____

Contact Name for Organization: _____

Address: _____

Phone #1: _____ Phone #2: _____

Email Address: _____

Type of non-profit: _____

Eligibility:

- To apply, you must be able to demonstrate an increase in demand for services due to COVID-19, increased expenses related to COVID-19, business interruption due to COVID-19 or can make an impact for individuals or the community in response to COVID-19 or related issues. (program is to reimburse expenses and not replace lost revenue)
- Must have a physical location in Morrison County and serve residents of Morrison County.
- Must be registered with the Minnesota Secretary of State and have been operating since March 1, 2019.
- Must not claim expenses submitted for other local, state or federal grant/relief funding.

Please answer the questions below, attach additional sheets as necessary.

1. Have you applied for or received funding from any other sources? Please list from whom and how much was funded.

2. If other funding was received, what expenses or business interruption costs were funded (be specific)?

3. How has the Governor's Executive Orders Financially affected your organization (be specific)?

4. For what purpose will these funds be used? Please be specific and provide documentation of specific expenses paid. These funds can't be used to cover the cost of an item that was funded by another program or ineligible items as defined below, specifically, this grant funding cannot directly replace lost revenue.

5. Grant amount requested (amount requested isn't guaranteed to be awarded):

Eligible Costs (not an exclusive list):

- Grant funds shall be used for working capital to support payroll expenses, rent, mortgage payments, utility bills, and other similar expenses that occur or have occurred since March 1, 2020 until the application submission and used for the regular course of business. All uses must be exclusively for Morrison County operations.
- Business-related insurance deductibles.
- Costs associated with business due to Government order mandating operations to cease or associated to modifications needed to re-open or commence business following closure or interruption as it pertains to COVID-19.

Ineligible Costs (not an exclusive list):

- The grant program CAN NOT be used to replace lost revenue resulting from Government order or as a result of business interruption due to COVID-19 pandemic.
- Purchase of equipment that is not intended for operation under pandemic rules and regulations. Grant funds shall be used for working capital expenses that occur in the

regular course of business. The purchase of equipment is not regarded as a working capital expense.

- Paying back taxes owed to a Government entity, including property taxes owed to Morrison County.

FEDERAL CARES ACT SUBAWARD NOTIFICATIONS

The organization completing this application (the Recipient) is acknowledging that they are the subrecipient of federal Coronavirus relief Fund dollars. Morrison County admits municipalities received individual allocations of this funding from Minnesota Management and Budget Office in July 2020. The period of performance for this subaward to the recipient is a reimbursement for expenses incurred from March 1, 2020 through the date of this application submission. The Recipient acknowledges that this subaward may only be used for costs incurred due to the business interruption related to required closures of the public health emergency. This program cannot be used for expenses for which the Recipient has received any other emergency supplemental funding (whether state, federal, county, or private in nature) for that same expense.

Recipient agrees that it is responsible for ensuring that all funds it receives from the County or City pursuant to this Agreement are used in a manner that is consistent with the Coronavirus Relief Fund, identified as federal CFDA #21.019, and the federal guidance issued on June 30, 2020 for State, Territorial, Local and Tribal Governments, including any amendments, clarification or updates thereto that may be issued by the federal government or the State. Additionally, Recipient agrees that it is responsible for ensuring compliance with the following sections in the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 CFR Part 20), as applicable: 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding Single Audit requirements.

AUTHORIZATON FOR RELEASE OF INFORMATION

I declare that the information that I have provided on this application and the accompanying documents to be true and complete to the best of my knowledge. I declare that no other state or federal assistance has been received by the business for the costs reported within the application. Additional information may be requested later as more state and federal guidance becomes available. Failure to provide the information required may result in repayment of the funds. Lastly, should the county be audited and found that the payment is not allowable under federal guidelines, or is false the organization agrees to repay the amount that was granted.

Signature of Applicant

Date

Morrison County COVID-19 Non-profit Assistance Program Q&A:

Which nonprofits are eligible for CARES Act Grants?

- A 501(c) nonprofit or tax-exempt agency (including faith-based) in good standing with the IRS
- At least a minimum of one year of operation
- The ability to maintain and submit supporting documentation of eligible expenses.
- Permanent physical location in Morrison County, MN
- Those that have experienced a business interruption due to COVID-19 and have resulting or continued expenses. (grant dollars cannot replace lost revenue)

What documentation must be submitted?

- A copy of the most recent IRS tax exempt determination letter
- A complete application
- Proof for expenses incurred dated March 1, 2020 until date of submitted application

How and when do I apply?

- Via email at: mcuw68@gmail.com
- Via mail to: MCUW, 116 8th Ave SE STE 158, Little Falls, MN 56345 (no in-person or walk-in availability, mail only)
- Questions? Phone: 320-632-5102
- Applications will be accepted Tuesday, September 8th through Friday, October 9th, 2020.
- If necessary, completed applications can be dropped off to Morrison County Administration but the above application methods are preferred.

Who will review and approve the applications?

- Morrison County United Way is collecting and reviewing the applications to ensure they are complete, and all necessary supporting documentation is included.
- The Morrison County Board of Commissioners will determine approval of the applications with awards being issued no later than November 30, 2020.
- Total award amounts will depend on number of overall requests and funding availability in the program. The County Board may choose to give priority to organizations providing for the overall health, safety and welfare of Morrison County citizens.