MORRISON COUNTY BOARD OF COMMISSIONERS
TENTATIVE AGENDA
MARCH 26, 2019
9:00 A.M.
COUNCIL CHAMBERS
CITY HALL, LITTLE FALLS, MN.

9:00  1. CALL TO ORDER BY CHAIRMAN
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF COUNTY BOARD MINUTES
4. ADDITIONS/DELETIONS TO THE AGENDA
9:05  5. PUBLIC HEALTH WEEK PROCLAMATION
9:10  6. HANDS OF HOPE
9:25  7. SANOSKI FAMILY DONATION
9:35  8. MUDFEST
10:05  9. SHERIFF’S REPORT
10:10 10. SOCIAL SERVICE REPORT
10:25 11. PUBLIC HEALTH REPORT
10:35 12. PUBLIC HEALTH/SOCIAL SERVICES
10:55 13. LAND SERVICES
11:05 14. EXTENSION REPORT
11:15 15. VETERANS REPORT
11:25 16. AUDITOR’S REPORT
11:30 17. COUNTY BOARD WARRANTS
11:30 18. PUBLIC WORKS REPORT
11:40 19. BUILDING PROJECT UPDATE
11:50 20. ADMINISTRATOR’S REPORT
11:55 21. COMMITTEE REPORTS/UPCOMING SCHEDULE
12:00 22. ADJOURNMENT

*NOTE: The above time schedule is subject to change.

IF YOU NEED ANY TYPE OF ACCOMMODATION TO PARTICIPATE IN THE MEETING PLEASE CALL 320-632-0295 AT LEAST 48 HOURS PRIOR TO THE MEETING.
The meeting was held in the Council Chambers, City Hall, Little Falls MN, and was called to order at 9:00 a.m. by Chairman Winscher.

Members present: Commissioners Randy Winscher, Jeff Jelinski, Mike LeMieur, Greg Blaine and Mike Wilson.

Staff present: Deb Gruber, Tabitha Maher, Amy Kowalzek, Addison March, Brad Vold, Chelsey Robinson, Bonnie Bachan, and Steve Backowski.

Others present: Camille Warzecha, Mark Slupe, Tyler Jensen, Mary Warner, Bob Koll, Dennis Lubke, Shawn Winscher, Rick Rosar, Cindy Kevern, Shawn Winscher, Derek and Chelsi Kloss and Brian Myers.

APPROVAL OF COUNTY BOARD MINUTES
A motion was made by Commissioner Jelinski, seconded by Commissioner LeMieur and carried unanimously to approve the Morrison County Board of Commissioner Minutes for February 19th, 2019.

AGENDA CHANGES
A motion was made by Commissioner Wilson, seconded by Commissioner LeMieur and carried unanimously to approve agenda as presented.

MORRISON COUNTY HISTORICAL SOCIETY
Mary Warner, Executive Director, and Camille Warzecha, President of the Board, presented information on upcoming events and exhibits, building updates and new partnerships.

LAND SERVICES REPORT
Amy Kowalzek, Director, and Addison March, Feedlot officer presented 2018 feedlot activities and reviewed the MPCA report submittal. They honored two 2018 Exemplary Feedlot Operators: S&S Dairy for large scale operation and the Derek and Chelsi Kloss Farm for small scale operation with Certificates of Recognition.

The County Board recessed at 10:02 am and reconvened at 10:10 am.

LAKE SHAMINEAU UPDATE
Bob Koll, Chairman of LSLID, Cindy Kevern, Board Member, and Rick Rosar, Board Member, updated the County Board with LID happenings through this last fall and winter. They set aside time to develop an RFP to hire an engineering firm to help assist with finding a solution to the high-water problem. There are five steps for the scope of effort for the engineering firm. They received 3 out of 15 proposers by the February 15th deadline. A final decision on the firm will be during their March 22nd meeting. They have also been working hard to include various forms of communication to better reach property owners with important information or meetings.

SOCIAL SERVICES REPORT
Brad Vold, Director, shared information on Collections in Morrison County
A motion was made by Commissioner LeMieur, seconded by Commissioner Jelinski and carried unanimously to add Supportive Independent Living Services at $30 per day to the current Productive Alternatives contract.

A motion was made by Commissioner Jelinski, seconded by Commissioner LeMieur and carried unanimously to approve a new contract for a Semi-Independent Living Services (SILS) which helps support people in ways that enable them to achieve personally desired outcomes and lead self-directed lives. The per unit cost for providing services to eligible clients is $30.12 per hour and the 15 minute rate is $7.53.

A motion was made by Commissioner LeMieur, seconded by Commissioner Wilson and carried unanimously to replace an Adult Mental Health Social Worker in the Adult Unit. Position receives Health Plan reimbursement.

PUBLIC HEALTH REPORT
A motion was made by Commissioner Wilson, seconded by Commissioner LeMieur and carried unanimously to approve Tobacco License in Morrison County as follows:
Kenton Krawiecki
Sev's Liquor & Food
9324 Hwy 25 Buckman, MN

AUDITOR/TREASURER REPORT
Chelsey Robinson, Morrison County Auditor/Treasurer, presented the Cash Report for February 28, 2019.

WARRANTS
A motion was made by Commissioner Wilson, seconded by Commissioner Jelinski to approve the following Resolution:

WHEREAS, the Morrison County Board of Commissioners have reviewed the list of County Board Warrants, with Manual and Auditor Warrants;

NOW THEREFORE, BE IT RESOLVED, that the list of County Board Warrants on file in the Auditor/Treasurer's Office for March 12th, 2019 be approved for payment:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVENUE</td>
<td>$ 95,354.57</td>
</tr>
<tr>
<td>PUBLIC WORKS</td>
<td>$ 174,277.20</td>
</tr>
<tr>
<td>SOCIAL SERVICE</td>
<td>$ 247,934.29</td>
</tr>
<tr>
<td>SOLID WASTE</td>
<td>$ 5,450.61</td>
</tr>
<tr>
<td>PARKS FUND</td>
<td>$ 3,147.00</td>
</tr>
<tr>
<td>BUILDING FUND</td>
<td>$ 3,030.00</td>
</tr>
<tr>
<td>LOCAL COLLABORATIVE</td>
<td>$ 1,238.08</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 530,431.75</td>
</tr>
<tr>
<td>MEALS</td>
<td>$ 300.45</td>
</tr>
<tr>
<td>COMM EXPENSE</td>
<td>$ 1,411.94</td>
</tr>
<tr>
<td>FEB 2019 WEEKLY/MANUAL CHKS</td>
<td>$ 3,162,618.56</td>
</tr>
</tbody>
</table>
A motion was made by Commissioner Wilson, seconded by Commissioner Jelinski and carried unanimously on a roll call vote with all Commissioners voting 'aye'.

PUBLIC WORKS REPORT
A motion was made by Commissioner Jelinski, seconded by Commissioner Blaine and carried unanimously to approve the Cooperative Agreement with Great River Greening for the continuation of the enhancement of the Oak Savanna area of Belle Prairie Park.

A motion was made by Commissioner Blaine, seconded by Commissioner LeMieur to approve the Public Works Department acquiring a used 2012 Caterpillar 140M2 AWD (3,300 hours) Motor Grader with a trade of Unit 9303 (14,000 hours). Abstract is attached. Motion carried unanimously on a roll call vote with all Commissioners voting 'aye'.

ADMINISTRATOR'S REPORT
A motion was made by Commissioner Jelinski, seconded by Commissioner Blaine and carried unanimously to approve Morrison County's Strategic Planning Core Values and Strategic Imperatives.

A motion was made by Commissioner Wilson, seconded by Commissioner LeMieur and carried unanimously to adopt the Resolution#2019-019 Appointing Scott Marlin as Morrison County Surveyor.

COUNTY BOARD REPORTS AND SCHEDULE
Members of the County Board reported on various meetings they have attended and on their upcoming schedule of meetings with various organizations.

ADJOURNMENT
A motion was made by Commissioner Wilson, seconded by Commissioner LeMieur and carried unanimously to adjourn the meeting at 11:31 am.

____________________________________
Randy Winscher, Chairman

____________________________________
Deb Gruber, Clerk to the County Board
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Health
PRESENTER Public Health Staff

BOARD ACTION REQUESTED (check one):

行动/动议
讨论/报告
☑ 公告/证书
决议
☑ 合同/协议 - 县法律顾问批准?
是 ☑ 否

简要描述:

Proclaim the first full week of April as Public Health Week.

财务影响：

☑ 是 否

是否在当前预算中？

☑ 是 否

是否为赠款资助？

☑ 是 否
PROCLAMATION
for
Annual Public Health Week 2019

WHEREAS, the Mission of Morrison County Public Health is to enhance the health and well-being of all Morrison County residents and communities by providing quality services that promote healthy behaviors, prevent disease, protect from harm, and assure access to quality health services in collaboration with community partners; and

WHEREAS, the Vision of Morrison County Public Health is to assure that every individual has the opportunity to achieve and maintain an optimal level of health and independence and to lead a vital, productive life; and

WHEREAS, the Morrison County Board of Commissioners are working toward a community whose citizens reflect physical, emotional, psychological and social wellbeing; and

WHEREAS, the many programs provided by Morrison County Public Health benefit all county residents, whether directly or indirectly, and these programs are essential ingredients of a healthy population; and

WHEREAS, the Morrison County Public Health Department must continue to reach out to those in our community who seek assistance; and

WHEREAS, the Morrison County Public Health Department must continue to promote community health and educate residents of the benefits of a healthy lifestyle; and

WHEREAS, Morrison County Public Health declares to continue to identify local public health priorities and implement activities to address the areas of public health responsibility, which include, assuring an adequate local public health infrastructure, promoting healthy communities and healthy behaviors, preventing the spread of communicable diseases, protecting against environmental health hazards, preparing and responding to emergencies, and assuring health services.

THEREFORE, be it resolved, that Morrison County and the Board of Commissioners, does hereby proclaim the first full week of April, annually, as PUBLIC HEALTH WEEK.

_________________________
Chairman, Morrison County Board of Commissioners

_________________________
County Administrator

_________________________
Director, Public Health

Signed, on this ____________ day of ____________, 2019.
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Other
PRESENTER Steph Och

BOARD ACTION REQUESTED (check one):

- Action/Motion
- ✔ Discussion/Report
- Proclamation/Certificate
- Resolution
- Agreement/Contract - County Attorney Approval?
  - Yes
  - No

BRIEF DESCRIPTION:

- Hands of Hope Report

FINANCIAL IMPLICATIONS:

- Is cost budgeted in current year?
  - Yes
  - ✔ No

- Grant Funded?
  - Yes
  - ✔ No
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Sheriff
PRESENTER Shawn Larsen

BOARD ACTION REQUESTED (check one):

☐ Action/Motion
☑ Discussion/Report
☐ Proclamation/Certificate
☐ Resolution
☐ Agreement/Contract - County Attorney Approval?

☐ Yes ☐ No

BRIEF DESCRIPTION:

Sheriff’s monthly report for February 2019

FINANCIAL IMPLICATIONS:

☐ Yes ☑ No

Is cost budgeted in current year?

☑ Yes ☐ No

Grant Funded?

☐ Yes ☑ No
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Auditor/Treasurer
PRESENTER Chelsey Robinson

BOARD ACTION REQUESTED (check one):
✔ Action/Motion

BRIEF DESCRIPTION:
To approve the Large Assembly Permit Application for Ralph and Ron Rinkel on May 24 - May 27 2019.

FINANCIAL IMPLICATIONS:

- Is cost budgeted in current year? Yes ✔ No
- Grant Funded? Yes ✔ No
APPLICATION FOR "ASSEMBLAGE OF LARGE NUMBERS OF PEOPLE" LICENSE

The license shall permit the assembly of only the maximum number of persons stated in the license. The County Board may impose restrictions on the maximum number of persons which will be assembled if such restrictions are deemed necessary to protect the health, safety and welfare of those persons who will be in attendance, the residents of the community in which the assembly will be held, and other residents of Morrison County. The licensee shall not sell tickets to nor permit to assemble at the licensed location more than the maximum permissible number of persons stated in the license.

No performance or other activity in connection with the licensed show or exhibition shall occur between the hours of 1 a.m. to 9 a.m.

THIS APPLICATION MUST BE ACCOMPANIED WITH A NONREFUNDABLE FEE OF:

- One event  $ 100.00
- Annual  $ 200.00

The application must be completed as follows and must include additional items as described in the ordinance (copy has been provided.)

Property Address of Event:
100 4th 113th Street
Hillman MN 56338

Legal Description of Property: Mud Fest

Applicant Name & Address: Ralph Rickel, Jr. Carl, Ronald
39541 103rd St Hillman MN 56338 Phone Number 320 237 3855

Nature or Purpose of Event: Mudding

Total Number of Days for Event: 4 Exact Date and Hours of Event: 5-24 - 5-27

Maximum Number of Tickets to be Sold: 3500

I attest that the information included in the application is accurate and true to the best of my knowledge:

[Applicant Signature]

Subscribed and sworn to before me

This 8 day of March 2019

[Notary Public]

(If applicable): I am the land owner, and I approve of the use of the premises for the stated Event

[Land Owner Signature]

Subscribed and sworn to before me

This 8 day of March 2019

[Notary Public]
License Application for Mud Fest 2019

Section 5 Sub. 4

A: Event Address: 40063 113th St, Hillman, MN 56338
   Owner Address: MudFest, LLC - Ron, Ralph, Carl & Jake Rinkel, 39475 103rd St, Hillman, MN 56338
   Legal Description: Morrison County, Mount Morris Township 34 - 40 - 28

B: Mud Fest, To play in the mud and for primitive camping.

C: Memorial Day Weekend: Event starts May 24, 2018 and goes to May 27, 2019.

D: Total number of tickets to be sold: 2,600 camping passes, 900 spectator passes

E: Total number of people expected on grounds at one time 3,500.

2: We ask for a Variance on the Fencing / Barrier requirement due to the size of the area and that the area is used for farming the rest of the year.

3: State certified drilled well.

4: There are 80 satellites, including handicapped satellites, plus 20 satellites on reserve if needed. Satellites are cleaned daily by Kens-Kans.

5: Food is provided by the Hillman American Legion Post 602, Licensed with Morrison County Public Health and all proceeds go to the Legion.

6: We have all primitive camping under the Special Event Camping License with Morrison County Public Health.

7: There are over 450 garbage barrels on sight. Barrels are dumped daily into a dumpster or dump truck and sent to Morrison County Landfill.

8: We have self generated power illuminating the grounds and the building site area (which includes: food stand, showers, band shell, First Aid and walking paths).

9: On grounds security will be provided by Security Specialists, Inc, Stillwater, MN; and Mud Fest staff. We will be in contact with Morrison County Sheriff’s Dept. on Law Enforcement.

10: Fire protection is provided by a water tanker and fire extinguishers. Fire lanes and roads are in place.

11: 1 land-line on site, with staff, with the number 320-355-2795.

12: We have EMT’s and 1st Responders on grounds at all times. The Hillman American Legion Post 602 will provide their Automatic External Defibrillator. There is a medical building on site for emergency use as needed.
13: We have adequate space for all parking and camping.

14: The closest resident is 3/4 mile away and we shut down all motorized vehicles at 8 PM except for scheduled events/security / staff use until 9 AM. The band shell entertainment is shut down at 1 AM, as well as any other camper set ups.

   For your information the amount of staff we provide for the event is as follows:
   Mud Fest Staff: Total number of staff __199__

Average number of staff is as follows:

Setup/Take down - **10 people**: Taking care of fencing/barriers, signs
Gate attendants - **40 people**: rotate on a 4 hr schedule with 6-8 people per shift from noon on Thursday until the event closes.
Pit Personnel - **12 people**: 2 people at each pit entrance (1 for inspecting trucks going into pits and 1 to clean windshields on trucks coming out). Plus 2 people at each entrance for escorting trucks, 2 pull tractor drivers and 2 tow tractor drivers.
Grounds Control - **18 people**: For parking vehicles, rule enforcement and escorting trucks when and where needed, also done by Security Specialists.
Security Specialists - 61 people
Law Enforcement - 16 people
Cleanup Personnel - **30 people**: Cleaning garbage barrels each morning and cleaning grounds after the event.
Maintenance Personnel - **2 people**: keeping machinery running smoothly.
Dust control - **4 people**: spreading water on roads
Wash Station - **2 people**: During pit hours
First Aid - **4 people**: 2-EMT’s and 2- first responders
Food Stand - staffed by legion

We provide dust control by water and chloride.

All final decisions are made by partners.
Security Specialists, Inc. agrees to provide unarmed security officers to your event from Thursday, May 23, 2019 through Monday, May 27, 2019. We are proposing the following positions and hours: In addition to the following staff I am proposing that we will provide 1 staff per 100 patrons above and beyond the 3000 patrons on grounds.

**Thursday, May 23, 2019:**

<table>
<thead>
<tr>
<th>Position</th>
<th># of Staff</th>
<th>Hours</th>
<th>Total Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rover</td>
<td>2</td>
<td>12:00 p.m. to 8:00am</td>
<td>40</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>2</strong></td>
<td><strong>12:00 p.m. to 8:00am</strong></td>
<td><strong>40</strong></td>
</tr>
</tbody>
</table>

**Friday, May 24, 2019:**

<table>
<thead>
<tr>
<th>Position</th>
<th># of Staff</th>
<th>Hours</th>
<th>Total Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor</td>
<td>1</td>
<td>9:00 a.m to 8:00 a.m.</td>
<td>23</td>
</tr>
<tr>
<td>Rover</td>
<td>2</td>
<td>8:00 a.m. to 8:00 a.m.</td>
<td>48</td>
</tr>
<tr>
<td>ATV Watch</td>
<td>5</td>
<td>10:00 a.m. to 8:00 p.m.</td>
<td>50</td>
</tr>
<tr>
<td>Dispatcher</td>
<td>1</td>
<td>10:00 a.m. to 9:00 p.m.</td>
<td>11</td>
</tr>
<tr>
<td>East Camp</td>
<td>1</td>
<td>12:00 p.m. to 10:00 p.m.</td>
<td>10</td>
</tr>
<tr>
<td>West Camp</td>
<td>2</td>
<td>12:00 p.m. to 10:00 p.m.</td>
<td>20</td>
</tr>
<tr>
<td>Overflow camp</td>
<td>1</td>
<td>12:00 p.m. to 10:00 p.m.</td>
<td>10</td>
</tr>
<tr>
<td>East Camp</td>
<td>1</td>
<td>5:00 p.m. to 3:00 a.m.</td>
<td>10</td>
</tr>
<tr>
<td>West Camp</td>
<td>2</td>
<td>5:00 p.m. to 3:00 a.m.</td>
<td>20</td>
</tr>
<tr>
<td>Overflow Camp</td>
<td>1</td>
<td>5:00 p.m. to 3:00 a.m.</td>
<td>10</td>
</tr>
<tr>
<td>South Camp</td>
<td>1</td>
<td>5:00 p.m. to 3:00 a.m.</td>
<td>10</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>18</strong></td>
<td><strong>12:00 p.m. to 10:00 p.m.</strong></td>
<td><strong>222</strong></td>
</tr>
</tbody>
</table>

**Saturday, May 25, 2019:**

<table>
<thead>
<tr>
<th>Position</th>
<th># of Staff</th>
<th>Hours</th>
<th>Total Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor</td>
<td>1</td>
<td>8:00 a.m. to 8:00 a.m.</td>
<td>24</td>
</tr>
<tr>
<td>Rover</td>
<td>2</td>
<td>8:00 a.m. to 8:00 a.m.</td>
<td>48</td>
</tr>
<tr>
<td>ATV Watch</td>
<td>5</td>
<td>9:00 a.m. to 8:00 p.m.</td>
<td>55</td>
</tr>
<tr>
<td>Dispatcher</td>
<td>1</td>
<td>9:00 a.m. to 9:00 p.m.</td>
<td>12</td>
</tr>
<tr>
<td>Trails &amp; 4Wheel Pit</td>
<td>2</td>
<td>10:00 a.m. to 9:00 p.m.</td>
<td>22</td>
</tr>
<tr>
<td>East Camp</td>
<td>2</td>
<td>11:00 a.m. to 9:00 p.m.</td>
<td>20</td>
</tr>
<tr>
<td>West Camp</td>
<td>2</td>
<td>11:00 a.m. to 9:00 p.m.</td>
<td>20</td>
</tr>
<tr>
<td>Overflow camp</td>
<td>2</td>
<td>11:00 a.m. to 9:00 p.m.</td>
<td>20</td>
</tr>
<tr>
<td>South Camp</td>
<td>2</td>
<td>11:00 a.m. to 9:00 p.m.</td>
<td>20</td>
</tr>
<tr>
<td>East Camp</td>
<td>2</td>
<td>5:00 p.m. to 3:00 a.m.</td>
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</tr>
<tr>
<td>Position</td>
<td># of Staff</td>
<td>Hours</td>
<td>Total Hrs</td>
</tr>
<tr>
<td>---------------------</td>
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<td>5:00 p.m. to 3:00 a.m.</td>
<td>20</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>25</strong></td>
<td></td>
<td><strong>291</strong></td>
</tr>
</tbody>
</table>
Safety Plan Requirements 2019

On grounds security is handled by Security Specialist and Morrison County Sheriff’s Office who are responsible for maintaining everyone's safety and eliminate minor consumption of alcohol.

If anyone 20 years old or younger is observed drinking alcohol they will be turned over to law enforcement (zero tolerance).

Outside grounds will be handled by Sheriff Patrol. Security will be assisted by two Morrison County Deputies inside the gate on both Friday and Saturday.

Mudfest provides spectator parking separate from camping area and bleachers are placed around pits for spectators.

Mudfest has pit parking for mud trucks and require escorts in front of tucks between camping/pit areas. Mud trucks are not allowed to leave pit area without clean windows. They also provide five wash stations in truck area and two ATVs near their pits.

Competitive racing: Wearing helmets and seatbelts for this event will be enforced.

ATVs are required to have a 6’ flag. Motorcycle's/dirt bikes are not allowed. ATVs have separate pits from mud trucks and trails through the woods for them to go on. Speed in camping areas are five miles/hr. and roadway is 10/hr. ATVs are warned once. If caught again they have a choice to park ATV for the rest of the weekend or leave immediately.

No visible opened alcoholic beverages to be transported by ATVs or mud trucks.

Medicals – There is a building that is only used for first aide and emergencies which is staffed by EMT’s and First Responders available 24 hours a day. EMT's make all calls for emergencies and have a landline available for use (320) 355-2795.

Designated Landing Zone clearly marked by traffic cones.

The first aide building has a landline that is manned 24.7 by EMT’s/ First Responders. EMT’s/ First Responders will notify security by radio if needed.

Dust control is provided by chloride and water. There will be Chloride 300’ on either side of driveways for a total of 600' for each neighbor.

All barriers and setbacks are mandated and approved by Mudfest’s Insurance Company. Security Specialist provide their recommended # of staff as needed for the number of people on the grounds. Extra security will be called if determined by a Security Specialist supervisor.

A schedule including the dates and times of the events will be provided to the Sheriff’s Office.

An overall map of the grounds, to include markings of all the events planned will be provided to the Sheriff's Office.

No noise to leave the grounds after 1:00 a.m.

ATV’s allowed at the event per the following conditions:

- Only one driver and one passenger allowed at a time on ATV’s.
• Every ATV operator must sign a waiver permitting a PBT (Portable Breath Test) by deputies whenever requested whenever operating their ATV.

Every mud truck operator must sign a waiver permitting a PBT (Portable Breath Test) by deputies whenever requested while they are in their vehicle.

No entry/exit in mud trucks by passengers while in the mud pit, except for the purposes of hooking up.

Roads will be built up and passable so emergency vehicles can drive through at all times to prevent from getting stuck.

Public Health rules and regulations will be adhered to so congestion at camp sites is avoided.

3,500 Maximum amount of tickets to be sold for the entire weekend.
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Sheriff
PRESENTER Shawn Larsen

BOARD ACTION REQUESTED (check one):

  ✔ Discussion/Report
  ___ Proclamation/Certificate
  ___ Resolution
  ___ Agreement/Contract - County Attorney Approval?

  Yes  No

BRIEF DESCRIPTION:
Sanoski Family Donation

FINANCIAL IMPLICATIONS:

  Is cost budgeted in current year?  Yes  No
  Grant Funded?  Yes  No
MONTHLY REPORT
FEBRUARY 2019

TO: MORRISON COUNTY BOARD OF COMMISSIONERS
FROM: SHAWN LARSEN, SHERIFF
NOREX Training

Coffee with a Cop at Kip’s Café in Swanville.
SHERIFF: SEE ATTACHED FOR THE FOLLOWING:

- Criminal Complaints
- Non-Criminal Complaints
- Civil Process Services/Executions
- Training
- Monies collected for process fees

COMPLAINTS RECEIVED DURING THE MONTH:
Total Number of Complaints: 631
Criminal Complaints: 70 with 49 cases cleared.
Non-Criminal Complaints: 561 (including citations)

CIVIL PROCESS/EXECUTIONS:
Civil Process papers received 74
Civil Process monies collected $2,100.00
Executions received 1

DRUG INVESTIGATIONS:
0 – Controlled Buy
4 – Controlled Substance Investigation
0 – Controlled Substance Search Warrant
2 – Controlled Substance Agency Assist
4 – Possess Controlled Substance – Methamphetamine/Narcotics
0 – Possess Marijuana/Drug Paraphernalia/Synthetic Cannabinoids/Hypo. Needle
0 – Sale Controlled Substance – Crack
0 – Sale Controlled Substance – Methamphetamine/Narcotics

TRAINING: (Training can include LFPD and small-town officers)
16 – Officers attended Force on Force Training.
1 – Officer attended Low/No Light & Inclement Weather Handgun Qualification Training.
5 – Officers attended Norex Training.
1 – Officer attended the Region 12 K9 Handler Conference.
8 - Officers attended SWAT Training.

PRESENTATIONS:
- No presentations were held in February
FEBRUARY 2019

70 Criminal Cpt ICRs

- Assault
- Crime against Family
- Juvenile Alcohol
- Obscenity
- Vehicle Theft
- Burglary
- Traffic
- Underage Consume 18-21
- Drugs
- CSC
- Violate HRO
- Disturbing Peace
- Littering
- Damage to Property
- Weapons
- Forgery/Counterfeit
- DWI
- Fraud/Scam
- Theft

22
80 Traffic Citations

- Verbal Warning, 53
- Written Warning, 14
- DAR, 3
- Speed, 5
- Admin Citation, 1
- DAS, 2
- No Insurance, 2

Legend:
- Speed
- No Insurance
- DAS
- DAR
- Admin Citation
- Verbal Warning
- Written Warning
# 2 Year Comparison

<table>
<thead>
<tr>
<th></th>
<th>Total Complaints</th>
<th>Criminal</th>
<th>Non-Criminal</th>
<th>Civil Papers</th>
<th>Drug Investigations</th>
<th>Total Inmates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb-18</td>
<td>731</td>
<td>48</td>
<td>683</td>
<td>67</td>
<td>7</td>
<td>171</td>
</tr>
<tr>
<td>Feb-19</td>
<td>631</td>
<td>70</td>
<td>561</td>
<td>74</td>
<td>10</td>
<td>142</td>
</tr>
</tbody>
</table>

![Bar chart comparing complaints and inmates for Feb-18 and Feb-19]
JAIL: SEE ATTACHED FOR THE FOLLOWING:

- Number of prisoners held, meals served
- Break down of Inmates held/Board of Prisoners
- Money collected on other county held prisoners
- Fines paid to the court for the month
- Monthly booking fees collected
- Sentence to Service Program

<table>
<thead>
<tr>
<th>County</th>
<th>Inmates</th>
<th>High for the Month</th>
<th>Low for the Month</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morrison County</td>
<td>121</td>
<td>40</td>
<td>30</td>
<td>34.82</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Itasca County:</td>
<td>20</td>
<td>11</td>
<td>8</td>
<td>9.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wadena County:</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0.14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mahnomen County:</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**TOTAL INMATES:**

<table>
<thead>
<tr>
<th>Population:</th>
<th>Inmates</th>
<th>High for the Month</th>
<th>Low for the Month</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>142</td>
<td>51</td>
<td>39</td>
<td>44.21</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4111</td>
</tr>
</tbody>
</table>
SENTENCE TO SERVICE PROGRAM:

Total Inmates on STS: 16
TOTAL HOURS: 269

MONTHLY HUBER PAYMENTS COLLECTED:

# of Inmates making payments: 12
AMOUNT COLLECTED: $2,225.00

BOOKING FEES:

# of Inmates booked/paid booking fees: 61
TOTAL AMOUNT COLLECTED: $936.67

OUT OF COUNTY INMATES:

# of Inmates Held for Other Counties: 21
Revenue collected from boarding out-of-county inmates: $14,575.00

PAY TO STAY:

Amount Billed: $11,858.00
TOTAL AMOUNT COLLECTED: $2,126.31
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Social Services
PRESENTER Brad Vold and Melanie Erickson

BOARD ACTION REQUESTED (check one):

___ Action/Motion
✔ Discussion/Report
___ Proclamation/Certificate
___ Resolution
___ Agreement/Contract - County Attorney Approval?

Yes ______ No

BRIEF DESCRIPTION:

Report on the number of kids in care and the services and costs associated with placements.

FINANCIAL IMPLICATIONS:

✔ Yes ______ No
Is cost budgeted in current year?

✔ Yes ______ No
Grant Funded?

Yes ______ ✔ No

27
Number of Children in Placement/Location
Showing Placement Type
as of
12-31-2018

<table>
<thead>
<tr>
<th>Placement Type</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Protection</td>
<td>53</td>
</tr>
<tr>
<td>State Ward</td>
<td>29</td>
</tr>
<tr>
<td>Relative Arrangement Non-Custodial Parent</td>
<td>7</td>
</tr>
<tr>
<td>18 - 21 Youth</td>
<td>3</td>
</tr>
<tr>
<td>Mental Health and Waiver</td>
<td>15</td>
</tr>
<tr>
<td>Truancy</td>
<td>2</td>
</tr>
</tbody>
</table>
Age of Children in Placement
For Child Protection Reasons
2018

- Ages 0-5 (infant-preschool): 47%
- Ages 6-17 years: 50%
- Ages 18-21 years: 3%
State and Federal Monitoring:

- Time in Foster Care before Permanency Decision (Performance Improvement Plan)
- Time in Foster Care to Adoption
- Re-entry Rate
- Stability of Placement
- Relative Placement Rate
- Face-to-Face Contacts with Children in Placement Each Month ($)
- Sibling Visits
- Relative Search and Communication
Monthly Face-to-Face Visits with Children in Social Services Foster Care
State Performance Standard = 95%
90% for Funding

- 2018
  - 726 Contacts
  - 15 No Contact That Month
  - Morrison County 97.9%

- 2017
  - 597 Contacts
  - 5 No Contact That Month
  - Morrison County 99.2%

- 2016
  - 530 Contacts
  - 3 No Contact That Month
  - Morrison County 99%
MORRISON COUNTY SOCIAL SERVICES
Child Foster Care Homes
State Performance Standard = 35.7%
Placement Stability

State Performance Standard: 4.12
Morrison County: 1.4

Moves Per Child
MORRISON COUNTY SOCIAL SERVICES
Re-Entry into Foster Care
State Performance Standard = 8.3%

2018
- 1 child (10%)
- 9 children (90%)

2017
- 11 children (100%)

2016
- 2 children (12%)
- 14 children (88%)

[Pie charts showing re-entry and no re-entry for each year: 2018, 2017, 2016]
Time to Permanency

<table>
<thead>
<tr>
<th>Year</th>
<th>0-12 Months</th>
<th>13-23 Months</th>
<th>24+ Months</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>40.5%</td>
<td>43.6%</td>
<td>30.5%</td>
</tr>
<tr>
<td>2017</td>
<td>46.2%</td>
<td>57.1%</td>
<td>33.6%</td>
</tr>
<tr>
<td>2018</td>
<td>38.5%</td>
<td>41.7%</td>
<td>28.6%</td>
</tr>
</tbody>
</table>

Standards for each time frame vary.
Agency Goals during a Child’s Out-of-Home Placement:

- Assess parent needs and provide services to reunify family
- Assess child mental health, medical, and educational needs and provide support during foster care and for future transitions
- Identify trauma needs of the child and access specialized supports
- Engage relatives and non-custodial parents for support and possible placement/permanency
- Achieve timely permanency decisions for children by 6 or 12 months so children can have stability (reunification, transfer of custody or adoption)
Impact of Chemical Dependency on Child Protection Placements
92 Children
2018

Chemical Dependency (CD) issue means heroin, methamphetamine or other drug or alcohol use that impacts child's return home.
Permanency Decisions
2018

<table>
<thead>
<tr>
<th>Decision Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Termination or Transfer of Rights</td>
<td>29</td>
</tr>
<tr>
<td>Reunified</td>
<td>11</td>
</tr>
<tr>
<td>Remain in Care</td>
<td>65</td>
</tr>
</tbody>
</table>
Placement Costs
Including Concurrent Permanency Expenses

- 2015: $1,227,109
- 2016: $1,392,964
- 2017: $1,608,296
- 2018: $1,855,261
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019

DEPARTMENT Social Services

PRESENTER Brad Vold

BOARD ACTION REQUESTED (check one):

- ✔ Action/Motion
- Discussion/Report
- Proclamation/Certificate
- Resolution
- Agreement/Contract - County Attorney Approval?

- Yes  No

BRIEF DESCRIPTION:

The Accounting Unit of Morrison County Social Services was commended by Minnesota Department of Human Services completing all key quarterly reports on or before the deadlines.

FINANCIAL IMPLICATIONS:

- ✔ Yes  No

Is cost budgeted in current year?

- ✔ Yes  No

Grant Funded?

- Yes  ✔ No
Minnesota Department of Human Services  
Elmer L. Andersen Building  
Commissioner Tony Lourey  
Post Office Box 64998  
St. Paul, Minnesota 55164-0998

March 15, 2019

Mr. Randy Winscher  
Chair, Morrison County Board of Commissioners  
213 1st Avenue SE  
Little Falls, MN 56345

Re: Calendar year 2018 financial reporting

Dear Commissioner Winscher:

It is my pleasure to commend you and your staff for perfect performance in meeting the Department of Human Services (DHS) financial reporting requirements for calendar year 2018. All key quarterly fiscal reports for programs your county participates in were submitted to our Financial Operations Division on or before the report deadlines and in perfect order. This effort required submission of 32 major reports covering the four calendar quarters of 2018. These reports are:

- Local Collaborative Time Study (LCTS)*
- MIFIP Consolidated Fund
- Client Statistics
- SEAGR
- Income Maintenance Expense
- Social Service Fund
- Title IV-E
- BRASS-Based Grant Fiscal Report

*If your county participates in a “local collaborative,” submission of this report may require the collection of multiple local partner reports for consolidated submission to DHS.

I know this accomplishment requires planning, an efficient operation, and teamwork within your county Human Services Department. The result is timely revenue for your county and compliance with federal reporting for us at the State. Please congratulate your management and staff on this superb effort.

Sincerely,

[Signature]

Tony Lourey  
Commissioner

Cc: Brad Vold, Morrison County Director
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Social Services
PRESENTER Brad Vold

BOARD ACTION REQUESTED (check one):
✔ Action/Motion
____ Discussion/Report
____ Proclamation/Certificate
____ Resolution
____ Agreement/Contract - County Attorney Approval?
     ____ Yes     ____ No

BRIEF DESCRIPTION:

Approve replacement of an eligibility worker in the financial assistance unit.

FINANCIAL IMPLICATIONS:
✔ Yes     ____ No
Is cost budgeted in current year?
✔ Yes     ____ No
Grant Funded?
     ____ Yes     ✔ No
1. **Core Functions**

The primary responsibilities of this position include; Interviewing, Assessing and Determining needs and/or eligibility for all Public Assistance programs. Perform a variety of tasks related to the determination of eligibility for income maintenance programs and services; establish initial and on-going eligibility; communicate program requirements and assists program participants in understanding how to maintain eligibility, enrollment and assistance; makes appropriate referrals to other community resources. There are 9 workers assigned to this team that handle all public assistance cases assigned to the Eligibility Team (MFIP, DWP, GA, MSA, SNAP, EGA, EA, Child Care, MA, IV-E Foster Care, and MNSURE).

2. **Funding**

All Eligibility Worker positions are federally funded at 45 – 75% depending on the work they are completing and the county is also paid state incentives for certain types of work completed making these positions very cost efficient. We are projected to receive 50% reimbursement on all financial costs in 2019.

3. **Evolution**

The main struggle of the Eligibility Team is dealing with the additional volume of work. The Eligibility Workers are doing their best to manage the increase in applications, reapplications, and recertification’s in addition to maintaining their ongoing cases. Because of the additional work and additional programs such as MNSURE, applications are taking longer to process, but currently we are still within state timeline requirements. Replacement of this position is essential to the unit in order to continue to meet the State/Federal mandates and also for our Eligibility Team to continue to offer good customer service.

4. **Similar Work**

No other unit in Social Services provides Public Assistance services. This position is one of 17 Eligibility Worker positions.

5. **Skills and Education required.**

They must take and pass a Merit System Test to qualify to be hired for this position. They must have a high school diploma/ GED, at a minimum to test. Minimum qualification: Three years of clerical experience or Two years of clerical experience in a social service agency or two years of study at an accredited two or four year college or university or successful completion of the technical college or successful completion of the technical college public welfare eligibility worker program. There are several required state trainings when hired: MFIP, DWP, MSA, GA, SNAP, MEC2, Health Care, MNSURE. Workers attend training which totals over a period of time of
at least 8 weeks of formal training and a minimum of 12 months of practical hands on training that is done at the agency to bring them to a point of having a full impact.

6. **Work Load**
   This position is responsible for specific duties related as follows:
   - Interviews clients
   - Determines eligibility and the amount of benefits for a variety of income maintenance programs, including cash, food, medical (MNSURE), child care assistance, and Emergency Assistance Programs.
   - Informs applicants about managed health care, determines eligibility for enrollment in managed health care, determines the most cost effective insurance, and resolves problems and questions from health plans, health care providers, enrollees and other staff.
   - Maintains complete and accurate records on client's eligibility for all assigned programs.
   - Provides requisite information on new and existing cases to child support, employment services and other appropriate staff.
   - Responds to complaints of clients and informs clients of the right and method of appeal and other legal rights.
   - Prepares county case for appeal hearings, documenting the actions taken by the county and provides testimony at the appeal hearing.

7. **Outside factors**
   Public Assistance Programs are mandated by the State. Loss of staff will impact services. Delays in filling the position puts additional strain on the unit and its ability to be fully operational and assure clients receiving timely benefits.

8. **Open positions of the same capacity**
   Currently there are no similar positions open.
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Health
PRESENTER Brad Vold

BOARD ACTION REQUESTED (check one):

   ✔ Discussion/Report
   ____ Proclamation/Certificate
   ____ Resolution
   ____ Agreement/Contract - County Attorney Approval?

   ____ Yes   ____ No

BRIEF DESCRIPTION:

Provide information on the Women's Infant and Children's program in Morrison County.
Presented by Jenifer Drill and Cindy Nienaber.

FINANCIAL IMPLICATIONS:

✔ Yes   ____ No
Is cost budgeted in current year?

✔ Yes   ____ No
Grant Funded?

____ Yes   ✔ No
Women, Infants and Children (WIC)

County Board Meeting – March 2019

WIC Program Presentation
Presenter: Jenifer Drill
The Women’s, Infant’s and Children’s Supplemental Nutrition Program or WIC was developed in the early 1970’s by the Federal Government.

Purpose: To provide healthy supplemental foods, nutrition education and referrals to pregnant women for healthy baby development. Provide nutrients to young children for growth and mental development.

Today WIC serves just under 50% of all newborn babes in the U.S.

INTRODUCTION
PER MONTH, WIC SERVES 1,525 PARTICIPANTS IN OUR 3 COUNTY CHB

LOCAL 3 COUNTY DATA
Participants Served Per County Per Month:
Morrison: 625
Todd: 610
Wadena: 290

DATA PER COUNTY
FINANCIAL IMPACT ON COUNTIES

Groceries valuing $9 million were purchased with WIC vouchers in 2017 in the Rick Nolan Region.
- Retail Food Economy
- Jobs
- Availability of Fresh Produce (stock min.)
- eWIC coming April 22 to Morrison County
  $ - a new way to shop for WIC foods

FINANCIAL IMPACT
WIC Health Outcomes:

• Less low birth weight babies born early
• Greater consumption of protein, iron, calcium, Vits A&C
• Decrease in Preschool obesity rates
• Less household food insecurity, less dental costs and greater immunizations for WIC children
What does WIC mean to community members? A general consensus of thankfulness...
- WIC education is making a difference in the health of local families. Recent goals: ↓ Anemia, ↑ Breastfeeding
- WIC healthy foods are nutrient building blocks: milk, cheese, yogurt, eggs, fruits and veggies, whole grain bread/tortillas, cereal, legumes, peanut butter, tuna/salmon, juice, infant foods and formula.
- WIC impacts local retail economy
- WIC impacts Public Health...the “Carrot”

CONCLUSION
QUESTIONS?
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Health
PRESENTER Brad Vold

BOARD ACTION REQUESTED (check one):

✔ Action/Motion

Discussion/Report

Proclamation/Certificate

Resolution

Agreement/Contract - County Attorney Approval?

Yes  No

BRIEF DESCRIPTION:

Approve out of State travel to attend a Nurse Family Partnership training in Denver for a Public Health Nurse from May 5th to May 10th. Training and Time will be covered by a grant received to increase services using an evidence based program.

FINANCIAL IMPLICATIONS:

Is cost budgeted in current year?  Yes  No

Grant Funded?  Yes  No

✔ Yes  No
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Health
PRESENTER Brad Vold

BOARD ACTION REQUESTED (check one):
✔ Action/Motion
___ Discussion/Report
___ Proclamation/Certificate
___ Resolution
___ Agreement/Contract - County Attorney Approval?

BRIEF DESCRIPTION:

Approve 2019 Food & Beverage Seasonal Renewal License:
Dist. 1
Shamineau Acres Resort, Motley  $544.00
Owner Lynden Carter

Approve 2019 Food & Beverage New Owner License:
Dist. 5
Sue’s Drive In, Pierz  $209.25
Owner Roger P. Schulte

Approve 2019 Mobile Home Food Unit License:
Dist. 3
Boser’s Lunch Wagon  $293.00
Owner William G. Boser

FINANCIAL IMPLICATIONS:  Yes  ✔  No
Is cost budgeted in current year?  Yes  ✔  No
Grant Funded?  Yes  ✔  No
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Health
PRESENTER Brad Vold

BOARD ACTION REQUESTED (check one):
✔ Action/Motion
___ Discussion/Report
___ Proclamation/Certificate
___ Resolution
___ Agreement/Contract - County Attorney Approval?
    _____ Yes _____ No

BRIEF DESCRIPTION:

Approve the renewal application of the Consumption and Display Permit for Arlen Marlo Swanson dba Ramey Store for the period of April 1, 2019 through March 31, 2019.

**Sheriff approved license application

FINANCIAL IMPLICATIONS:

Is cost budgeted in current year?  _____ Yes  ✔ No
Grant Funded?  _____ Yes  ✔ No
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT: Public Health/Social Services
PRESENTER: Brad Vold, Cindy Nienaber, Sarah Pratt

BOARD ACTION REQUESTED (check one):

- ✔ Action/Motion
- Discussion/Report
- Proclamation/Certificate
- Resolution
- Agreement/Contract - County Attorney Approval?
  - Yes
  - No

BRIEF DESCRIPTION:

Report on assessments and income received from completing MnChoices assessment required for individuals needing waivered services.

FINANCIAL IMPLICATIONS:

- ✔ Yes
- No
  - Is cost budgeted in current year?
  - ✔ Yes
  - No
  - Grant Funded?
  - Yes
  - ✔ No
**MnCHOICES:** A person-centered comprehensive assessment to help people with long-term or chronic-care needs make care decisions and select support and service options. The MnChoices assessment replaces assessment tools: Developmental Disability screening (required for Rule 185 DD case management); Long term care consultation assessment (required for all waivers); Personal care assistance (PCA)

Currently SS has 3.2 FTE designated to MnCHOICES assessments. 1 FTE case load is equivalent to 10 assessments per month. 3.2 FTE=32 assessments per month. During the months of November and December, social services was down one assessor due to maternity leave. Public Health provided coverage during this time. They completed 3 assessments for social services in November and 11 assessments for social services in December. These numbers are reflected in the public health statistics. The number of monthly MnCHOICES assessments exceeded capacity 5 months in 2018

- Starting 3/4/19, a new process was implemented for MnCHOICES assessors. Assessors will hold onto cases longer to ensure clients are being assigned to the appropriate program and case manager right from assessment.
- Starting 1/1/19 all people requesting PCA services (personal care assistance) will need a full MnCHOICES assessment versus health plans contracting that assessment to outside agencies. We anticipate at least 15-20 additional PCA assessments in 2019 as a result of this change.
• Currently Public Health has 1.2 FTE dedicated to MNCHOICES work. This is done primarily by one Certified Assessor, with overflow to the 6 individual Care Coordinator/Case Managers. The Care Coordinators who also do MNCHOICES have average Case Loads in the 85 clients each.

• Beginning 1/1/20, all clients currently on Managed Care in the over age 65 population will also have a MnCHOICES assessment for their annual reassessment. This process is still being developed by DHS and it is not clear, but it is anticipated that there will be an increase in the amount of time it takes to complete a reassessment for this population. The number of clients on Managed Care for the Over 65 population is approximately 400 clients. Full details on what this looks like will be rolled out in the later months of 2018, at which time we will have a better idea of how this will impact staffing needs in this area.

Certified Assessor Requirements:

• Approximately 30 hours of initial training
• Recertification every three years, must have 45 Continuing Learning Units, 12 of which need to be person centered specific.

Upcoming Changes:

• Starting with our waiver audit in 2021, Morrison County assessors and case managers will be audited on specific person centered items in their care plan.
• A new MnCHOICES platform will roll out 7/1/19 with pending training dates, potential start date in April. This is an entirely rebuilt MnCHOICES product. It has been explained that data in the current system will not roll over into the new system. This means extra time for assessors spent reentering data.
In Feb of 2018, Morrison County Public Health began using a dedicated (.9 FTE) MnChoices Certified Assessor. This allowed us to have a greater percentage of her time be successful at gathering Random Moment revenue. This has helped increase our revenue for the work we do in this area, for both new and reassessment of existing clients. We will continue with this model into 2019 with hopes to continue to realize more revenue.
REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Health/Social Services
PRESENTER Brad Vold

BOARD ACTION REQUESTED (check one):

- [ ] Action/Motion
- [ ] Discussion/Report
- [ ] Proclamation/Certificate
- [x] Resolution

Agreement/Contract - County Attorney Approval?

- [ ] Yes
- [ ] No

BRIEF DESCRIPTION:

Presenting two resolutions regarding South Country Health Alliance. The first is to approve a capital request. The second is to consider withdrawing.

FINANCIAL IMPLICATIONS:

- [x] Yes  
- [ ] No

Is cost budgeted in current year?

- [ ] Yes  
- [x] No

Grant Funded?

- [ ] Yes  
- [x] No
<table>
<thead>
<tr>
<th>Member</th>
<th>Months @ December 2018</th>
<th>%-age</th>
<th>December 2018 @ 200%</th>
<th>*Two-Thirds / One-Third</th>
<th>*One-Half / One-Half</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown</td>
<td>29,368</td>
<td>6.0%</td>
<td>$819,563</td>
<td>$546,375</td>
<td>$ 409,782</td>
</tr>
<tr>
<td>Dodge</td>
<td>15,043</td>
<td>3.1%</td>
<td>$419,800</td>
<td>$279,867</td>
<td>$ 209,900</td>
</tr>
<tr>
<td>Goodhue</td>
<td>69,343</td>
<td>14.2%</td>
<td>$1,935,132</td>
<td>$1,290,088</td>
<td>$ 967,566</td>
</tr>
<tr>
<td>Kanabec</td>
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<td>$ 499,474</td>
<td>$ 332,982</td>
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<td>8.2%</td>
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<td>8.1%</td>
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*As previously discussed, although full payment is not due until 5/31/19, please consider making a partial payment by March 22, 2019 to increase the year-end 2018 RBC ratio filing with the state.
MORRISON COUNTY
RESOLUTION APPROVING PAYMENT OF ADDITIONAL CAPITAL TO SOUTH COUNTRY HEALTH ALLIANCE RESOLUTION #

WHEREAS, the Counties of Brown, Dodge, Goodhue, Kanabec, Morrison, Sibley, Steele, Todd, Wabasha, Wadena, and Waseca have formed a Joint Powers Board to implement and administer County-Based Purchasing for certain state and federal programs, which Joint Powers Board operates under the name “South Country Health Alliance” (“SCHA”); and

WHEREAS, this County has entered into a Guarantee Agreement by which it obligated itself to make additional contributions in order to meet solvency requirements; and

WHEREAS, the Amended Joint Powers Agreement obligates counties to make additional capital contributions if requested by the Joint Powers Board; and

WHEREAS, the Joint Powers Board has decided to make an additional capital call at a meeting of the Board of Directors of SCHA on January 3, 2019, in an amount to be determined to enable SCHA to attain 200% of the risk-based capital (RBC) set forth on the RBC report for 2018;

WHEREAS, Morrison County did not vote to approve this resolution on February 5th,

WHEREAS, Morrison County is still obligated to pay the capital call as a result of the Guarantee,

NOW, THEREFORE, BE IT RESOLVED, that this County hereby commits to make a capital investment to SCHA as required under the Joint Powers Agreement and does so as follows:

(a) The capital contribution shall be in assets which qualify as “admitted assets” as defined in 2018 Minnesota Statues section 60A.02, subdivision 27.
(b) The total contributions from all Member Counties of SCHA shall not be less than those needed to give SCHA an RBC of 200%.
(c) This county’s share of the total capital contributions required was determined by Article 10.3 of the Joint Powers Agreement of 2013.
(d) The amount required of this county will be the sum of $2,090,070.
(e) The contribution shall be made not later than Friday, May 31, 2019.

Adopted this 26th day of March 2019.

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Yes</th>
<th>No</th>
<th>Abs</th>
<th>Mot</th>
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<td>LeMieur</td>
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DEBRA GRUBER, County Administrator
MORRISON COUNTY
RESOLUTION WITHDRAWING FROM
SOUTH COUNTRY HEALTH ALLIANCE
RESOLUTION #

WHEREAS, the Counties of Brown, Dodge, Goodhue, Kanabec, Morrison, Sibley, Steele, Todd, Wabasha, Wadena, and Waseca have formed a Joint Powers Board to implement and administer County-Based Purchasing for certain state and federal programs, which Joint Powers Board operates under the name "South Country Health Alliance" ("SCHA"); and

WHEREAS, Morrison County has been a member since 2007 after an initial investment of $1,571,964 and a subsequent investment of $791,740; and

WHEREAS, the Joint Powers Board has decided to make an additional capital call that will require Morrison County to pay $2,090,070 by May 31, 2019 after significant losses in 2017 and 2018; and

WHEREAS, Morrison County is concerned about the ability of South Country to remain viable in the health insurance market given the volatility of health insurance, increased competition, and rates paid for these services by the Minnesota Department of Human Services; and

WHEREAS, Morrison County is still obligated to pay the capital call as a result of the Guarantee; and

WHEREAS, Morrison County may exercise its’ right to withdraw from the Joint Powers Agreement as in the Joint Powers Agreement, Section 11: WITHDRAWAL and Bylaws Article IX. Member County Withdrawal.

NOW, THEREFORE, BE IT RESOLVED, by the Morrison County Board of Commissioners that Morrison County will withdraw from the Joint Powers Agreement operating under the name “South Country Health Alliance” and will file this resolution with the CEO and Joint Powers Board Chair with the effective date of 11:59 p.m. of December 31, 2019.
Adopted this 26th day of March 2019.

STATE OF MINNESOTA       }  
COUNTY OF MORRISON)       

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this 26th day of March, 2019, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this 26th day of March 2019

Debra Gruber, County Administrator
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Land Services
PRESENTER Jean Popp

BOARD ACTION REQUESTED (check one):

- 
  ✔ Discussion/Report
- 
  Proclamation/Certificate
- 
  Resolution
- Agreement/Contract - County Attorney Approval?
  
  Yes   No

BRIEF DESCRIPTION:
Discussion of property values, trends and changes with the upcoming valuation notices going out to Morrison County property owners

FINANCIAL IMPLICATIONS:

- 
  Yes   No
  Is cost budgeted in current year?
- 
  Yes   No
  Grant Funded?
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019

DEPARTMENT Extension

PRESENTER Nathan Drewitz

BOARD ACTION REQUESTED (check one):

___ Action/Motion

✔ Discussion/Report

___ Proclamation/Certificate

___ Resolution

___ Agreement/Contract - County Attorney Approval?

___ Yes  ____ No

BRIEF DESCRIPTION:

Present the February 2019 Extension Report

FINANCIAL IMPLICATIONS:

___ Yes  ✔ No

Is cost budgeted in current year?

___ Yes  ✔ No

Grant Funded?

___ Yes  ✔ No
Meeting with club leader-I met with a club leader to go over financial policies. We also set up a time for me to attend her club meeting to talk with the whole club on financial policies and sit down with the youth treasurer.

YD Learn & Lead Sustain Cohort-The final meeting of the YD Learn & Lead Sustain Cohort was held in St. Cloud. We had speakers on dilemmas in youth work, fund development, engaging volunteers and went over our program planning and projects. Small groups of three program coordinators will present the projects at our staff development conference in April.

Summer Camp Meeting-I attended a 4-H summer camp meeting. We discussed the plan for camp, counselor training, decided on details for the theme, t-shirts, schedule, session topics and more. Summer Camp will be held in Park Rapids, June 5-7.

Market Beef ID- The deadline to identify market beef animals, which includes beef steers, market beef heifers and dairy steers was February 15th. The identification process includes tagging the animal with an official 4-H ear tag and filling out a form with the animals breed and birth date. Other animal species will have a similar identification deadline in May. If any family does not have internet access they can bring an animal ID worksheet into the office and staff will enter their animals.

Cloverbud Adventures-Cloverbud Adventures was held with the topic being Beef. We had the MVCA Beef Princess, attend to teach us about beef by-products. We learned about different beef breeds, meat cuts, large animal safety, branding cattle, animal care, had a snack and played some fun games.

Federation meeting- The February Federation meeting was held, items on the agenda included, Awards program review, Fruit Sale, 4-H Summer camp, Federation committees, County Fair and more.

Darling Thunderbirds club meeting-I attended the Darling Thunderbirds club meeting to talk about financial policies and assist the youth club treasurer in getting started. I also took questions on a variety of 4-H related topics.

Meeting with new supervisor-I had a meeting with my new direct supervisor, Lori Hall. She is an Extension Educator from the Brainerd Regional Center. She was mainly coming to learn more about the Morrison County 4-H Program.
ADMINISTRATION—
Monthly Reports and Correspondence
Other office work

COLLABORATIVE WORK—
Dairy Team Facebook Page
Women in Ag Network Facebook Page
Dairy Programming Planning
  - Planning Your Dairy Farm Future program
  - Winter dairy programming
Dairy Farm Worker Safety Training w/ Upper Midwest Ag Safety & Health Center
Other Programming
  - Women in Ag Network
  - Youth Tractor Safety Program
  - Privat Pesticide Applicator Training
  - Rural Stress and Mental Health

CONTACTS
Producer/Consumer Inquiries
  39 phone calls
  16 emails
  3 walk-ins
Radio
  Weekly live segment on WJON
  6 days on KASM, KLTF every 3 weeks
Press Releases
  Weekly releases for local publications
  This month’s topics:
  - Winter feeding of beef cattle
  - Emergency action plans
  - Small Flock Poultry Workshop
  - Winter Beef Workshop
  - RP vs. DMC Workshop

MEETINGS—
Youth Tractor Safety Planning Meeting
LEE Monthly Meeting
Stearns Dairy Advisory Committee
Farm Stress Programming brainstorming
Benton County DHIA Board Meeting
Clean Energy Resource Team Meeting
Rural Stress Summit Debrief 2/ Dean Durgan
Stearns County Breakfast on the Farm Planning
Extension Strategic Plan Work Session

PROFESSIONAL DEVELOPMENT
Carver County Dairy Expo

PROGRAMMING
Dairy Programming
  • Planning Your Dairy Farm Future w/ Jim Salfer
  • Winter Program Planning
Beef Programming
  • Winter program planning
Farm Safety Programming
  • Winter Program Planning
  • Rural Stress/Resilience

EVENTS ATTENDED
PPAT – Little Falls, instructor
Women in Ag Network Conference
Carver County Dairy Expo
Dairy RP vs. DMC Workshop, host
Planning Your Dairy Farm Future, instructor

PRODUCER/CONSUMER INQUIRY TOPICS
  • Cropland rental rates
  • Private Pesticide Applicator recertification
  • Small Flock Poultry Workshops
  • Dairy RP vs. DMC Workshop
  • Farm Stress/rural mental health (3 calls)
  • Benton County DHIA
  • Dicamba training
  • Livestock care in cold weather
  • Winter Beef Workshop
  • Beef Quality Assurance Training
  • Post dip for mastitis prevention

Desk Notes
Things have continued to be full steam ahead in Stearns, Benton, and Morrison Counties. With the weather we’ve had this winter, I have seen a sharp increase in calls related to livestock care and nutrition in cold weather, both from producers and concerned consumers. It has led me to do some additional communications work on these topics. In addition, programming has been keeping me busy with the RP vs. DMC Workshop, Planning Your Dairy Farm Future, and planning for March!
AGRICULTURE: NATHAN DREWITZ, EXTENSION EDUCATOR – CROPS

PUBLIC ENGAGEMENT
- 73 calls
- 12 Emails
- 5 In-office visits

Articles/Press Releases
- Respirator Fit Workshops
- Alfalfa Winter Injury
- Hay Auction Release

Radio
- 6 days on KASM and KLTF every 3 weeks

PROGRAMS LEADERSHIP
- PPAT Workshops
  - Little Falls, 55 attended
  - Cold Spring, 51 attended
  - Holdingford, 41 attended
  - Foley, 54 attended

PROGRAM PLANNING
- Combine Cleaning Workshop
- Scissor Cut Harvest Alert Program

ADMINISTRATION MEETINGS
- Intern Discussion Meeting
- LEE Monthly Meeting
- Benton County CEC Meeting
- Morrison County CEC Meeting
- Tri-County Extension Committee Meeting

ORGANIZATIONAL MEETINGS
- WRAC Meeting

WORKSHOP ATTENDANCE
- Strategic Farming Workshop, Paynesville
- Nutrient Management Conference
- Small Grains Workshop

TOPICS OF INTEREST
- Waterhemp Management
- Weed Management
- PPAT Locations, Dates, and Times
- PPAT Testing Options, Exams
- Dicamba Training
- Hay pricing
- Crop-land rental rates
- Pasture land rental rates
- Custom Rate Surveys
- White Mold Management
- Small Grains Information

UPCOMING EVENTS
Respirator Fit Test Workshop, Wednesday
March 20, 8:30 am to 4 pm, Initiative
Foundation Building, Little Falls

Nitrogen Smart
Fundamentals 9:00 a.m. to noon
Advanced 1:00 p.m. – 4:00 p.m.
Wednesday, March 27, Melrose City Center
Thursday, March 28, Cass Gilbert Depot

Writing a Pre-Harvest Grain Marketing Plan,
Friday, March 29, 10:00 a.m., Charlies Café,
Freeport
HORTICULTURE: KATIE WINSLow, EXTENSION EDUCATOR – LOCAL FOODS

CONTACTS
- Several phone calls about upcoming educational events and workshops

ADMINISTRATIVE
- Morrison County Board Meeting (2/19/19)
- Tri County CEC Meeting (2/25/19)

PROGRAMMING
- KASM Around Your Home and Garden (2/24-28/19)
- Cold Spring PPAT (2/08/19)
- Holdingford PPAT (2/15/19)
- LPAT Planning Meeting (1/18/19)
- Exploring Potential Interests and Careers (EPIC) – 2600 10th Grade Students (2/22/19)

PROFESSIONAL DEVELOPMENT
- Continuing EMG Core Course
- Achieving the Extension Mission through Volunteers
- Stakeholder Meeting – Jeff Jelinski (2/26/19)

UPCOMING EVENTS
- Schoolyard Garden Conference (3/1/19)
- Rural Development and Sustainability Save our Stores Team Meeting in Fairfax (3/7/19)
- Fruit and Veg Seminar (3/27/19)
- Staff Development (4/3-4/19)
- Annie’s Project Training (4/5/19)
- Women’s Ag Leadership Conference (4/10/19)
- Safety Day Camp (5/8-9/19)

HIGHLIGHTS
One of the biggest highlights for me in the month of February was representing University of Minnesota Extension at the EPIC event for 10th grade students. Exploring Potential Interests and Careers (EPIC) brought 2600 10th grade students from schools in the surrounding area together for a hands on opportunity of career exploration. If you have ever been to a standard career fair you know that they can be pretty boring and less than stimulating. EPIC coordinators challenged the status quo, and their exhibitors to break that mold. Each exhibitor was to have something hands on for the students to experience that represented an aspect of the career they were showcasing. Their were EMTs teaching students CPR with dummies, plasma welders that the students got to use, construction workers showcasing building techniques and so much more. The entire area was broken into pods with each pod having a theme. I was located in the Agriculture and Natural Resources pod. I created a game that challenged students to find answers to typical technicals questions that Nathan, Emily and myself answer on a regular basis. I also provided resources for the students to find the answer, because educators we simply can’t know it all and rely on our resources to learn. The students had 5 minutes to find and write down the answers. During that 5 minutes I handed them an “interuption card” which simulated every day tasks. These included setting up for a workshop, doing a radio announcement, a virtual meeting with a boss and more. The feedback from the students was great and several were interested in learning more about what Extension is and how it plays a roll in the community. I look forward to having Extension represented at this event in the future!
SNAP-ED EDUCATOR: SAMANTHA BARRON

Throughout the month of February, I have continued to provide education in both Dr. S.G. Knight Elementary school in Randal and Swanville elementary to teach Go Wild with their 3rd grade class. Beginning to work with Swanville has allowed me the opportunity to extend my reach to that community and ideally this will lead to more partnerships in that area.

I continue to teach my other direct education courses that have been going throughout the year including my two I CAN Prevent Diabetes classes, and two teen cooking and nutrition classes. Those all seem to be going really well this year.

I have begun working in partnership with Public Health to start organizing and planning our One Vegetable One Community Project (OVOC) in Morrison County. We have pulled in the Horticultural teacher at the high school who is going to get her students to assist with this project as well. In addition to pulling in the school as a partner we have also got commitment from a few Master Gardeners in the county who have agreed to do a planting event and promote at the county fair.

I will continue to work closely with my current partners around the county while also reaching out to new partners in the area to further extend my reach.

MISCELLANEOUS: GLORIA AUSTIN, ADMINISTRATIVE SPECIALIST
Contacts in February centered mostly on 4-H and the Master Gardener Program.

Registrations are coming in for the Morrison County Master Gardeners annual horticulture day which will be held April 13, 2019. Classes will include “The Good, The Bad and the Hungry, Dealing with Wildlife Conflict in the Garden”, “Shelly’s Top 10 Favorite Annuals, Shrubs, and Perennials”, Growing Fruit in Central Minnesota”, “Beneficial Insects – What’s in Your Garden”, Nosegays and Tussie Mussies: The Language of Flowers in the Garden”, “Container Vegetables” “Garden Insects: Are these pests bugging you?”, “Shady Gardens”, and “Hardy Perennials and Daylilies”. Presenters include Shelly Boser, Retail Sales Manager at Landsburg Landscape Nursery; Jeffrey Hahn, Extension Entomologist; Judy Heiling, a local nursery owner; and Robin Trott, Extension Educator in Douglas County.

They are also starting to plan for the annual bus trip in June/July.
UPCOMING EVENTS

March
3/2    Regional Project Bowl Contest, Foley
3/2-3/3  BLU, Palisade, rescheduled
3/6    NE Region Team Meeting, Grand Rapids
3/9    Cloverbud Adventures-Beef
3/16   Livestock Quality Assurance & Ethics Training, Little Falls
3/18   Start-up new club, Scandia Firebirds, Lincoln area
3/21   State Fair webinar
3/22   County Project Night-Fine Arts-Drawing
3/23   Fruit delivery
3/24   Ambassador meeting
3/26   Animal Science webinar
3/27   Engineering Design webinar
3/27-4/7  Tractor Supply Company clover campaign

April
4/1-4/2  Youth & U Staff Development, St. Paul campus
4/4    Animal Science meeting
4/6    State Project Bowl
4/11   Dog Training Meeting
4/13   Cloverbud Adventures-Super Snacks
4/16   First Gen webinar
4/17-4/18  NE Region Staff Retreat, Aitkin
4/26   County Project Night-Safety
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Veteran Affairs
PRESENTER Kathy Marshik

BOARD ACTION REQUESTED (check one):

Action/Motion

Discussion/Report ✔

Proclamation/Certificate

Resolution

Agreement/Contract - County Attorney Approval?

Yes No

Yes No

FINANCIAL IMPLICATIONS:

Is cost budgeted in current year? Yes No

Grant Funded? Yes No

Update from Veterans Services Department.
Veterans Service Office Update

Kathy Marshik, Veterans Service Officer
LuAnn Jarvis, Case Aide
Jim Segler, Administrative Assistant
Break Down of Types of Client Interaction

- **Office Visit**
  - Luann
  - Jim
  - Kathy

- **Phone/Correspondance**
  - Luann
  - Jim
  - Kathy

Legend:
- **Luann**
- **Jim**
- **Kathy**
Top 3 Services We Provide

- Service Related Injuries/Illness Claims
- Health Care Enrollment
- Death and Burial Benefits
Morrison County Veterans Service Office

Highlights

❖ Interviews with Veterans and sharing their stories
❖ Women's Event In Duluth
❖ Region 5 Food program for Veterans
❖ Transportation Enhancement programs
❖ Providing more adaptive equipment to Veterans
Upcoming Events

➢ CVSO Conference in Walker, MN
➢ Assist with planning training for fall conference
➢ District CVSO Training
➢ Work with Veterans Returning from Recent Deployments
➢ Collaborating with community entities to assist veterans and their families.
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Auditor/Treasurer
PRESENTER Chelsey Robinson

BOARD ACTION REQUESTED (check one):
✔ Action/Motion
___ Discussion/Report
___ Proclamation/Certificate
___ Resolution
___ Agreement/Contract - County Attorney Approval?
   Yes   No

BRIEF DESCRIPTION:

Approve the following:
1. Permit to Big Lake Sportsmen's Club to hold a raffle at the Stone Hill Bar and Grill on November 30th 2019.
2. Permit to Scandia Valley First Response Team to hold a bingo at the Scandia Valley Town Hall on April 14th 2019 and November 24th 2019.

FINANCIAL IMPLICATIONS:

Is cost budgeted in current year? Yes No
Grant Funded? Yes No
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Auditor/Treasurer
PRESENTER Chelsey Robinson

BOARD ACTION REQUESTED (check one):
✔ Action/Motion
_____ Discussion/Report
_____ Proclamation/Certificate
_____ Resolution
_____ Agreement/Contract - County Attorney Approval?
      _____ Yes      _____ No

BRIEF DESCRIPTION:

Approve an Exempt Permit for the Morrison County Pheasants Forever to hold a raffle on September 13, 2019 at the Falls Ballroom.

FINANCIAL IMPLICATIONS:

Is cost budgeted in current year?      _____ Yes      ✔ No
Grant Funded?                        _____ Yes      ✔ No
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Works
PRESENTER Steve Backowski

BOARD ACTION REQUESTED (check one):
✔ Action/Motion

—is cost budgeted in current year? Yes No
—from Grant Funded? Yes No

BRIEF DESCRIPTION:

Motion to accept the 2019 Seasonal Quotes for Equipment Rental Rates, Bituminous Material, Winter Maintenance Sand and Calcium Chloride Maintenance and authorizing the County Engineer to utilize the quotes in the best interest of Morrison County.

FINANCIAL IMPLICATIONS:

—is cost budgeted in current year? Yes No
-from Grant Funded? Yes No
HIGHWAY SEASONAL QUOTES
MARCH 8, 2019

ABSTRACT

ITEM 1:  EQUIPMENT RENTAL RATES
QUOTERS:  Dullinger Excavating, LLC
           Marvin Tretter, Inc.
           Saehr Backhoe & Gravel, Inc.

ITEM 2:  BITUMINOUS MATERIAL
QUOTERS:  Corey’s Quarry, LLC
           Knife River Corporation – North Central

ITEM 3:  WINTER MAINTENANCE SAND
QUOTERS:  Corey’s Quarry, LLC

ITEM 4:  CALCIUM CHLORIDE MAINTENANCE
QUOTERS:  Knife River Corporation – North Central
ITEM 1 - EQUIPMENT RENTAL

QUOTE 1: BACKHOE WITH OPERATOR

Regular Backhoe Work

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QUOTE 2: EXCAVATOR WITH OPERATOR

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QUOTE 3: BULLDOZER OR PUSHCAT WITH OPERATOR

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<td>John Deere</td>
<td>750J</td>
<td>5 CY</td>
<td>$155.00</td>
</tr>
<tr>
<td>John Deere</td>
<td>750J</td>
<td>5 CY</td>
<td>$155.00</td>
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</tr>
</tbody>
</table>
# QUOTE 4: FRONT END LOADER WITH OPERATOR (per hour)

<table>
<thead>
<tr>
<th>NAME</th>
<th>MAKE</th>
<th>MODEL</th>
<th>CAPACITY</th>
<th>PRICE PER HR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marvin Tretter, Inc.</td>
<td>CAT</td>
<td>980C</td>
<td>6.00 yds</td>
<td>$150.00</td>
</tr>
<tr>
<td></td>
<td>CAT</td>
<td>988B</td>
<td>7.00 yds</td>
<td>$195.00</td>
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<tr>
<td>Saehr Backhoe, Inc.</td>
<td>CAT</td>
<td>950G</td>
<td>4.00 yds</td>
<td>$155.00</td>
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<tr>
<td></td>
<td>John Deere</td>
<td>644K</td>
<td>4.00 yds</td>
<td>$155.00</td>
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</table>

# QUOTE 5: BELLY-DUMP (AND TRACTOR) WITH OPERATOR

<table>
<thead>
<tr>
<th>NAME</th>
<th>MAKE</th>
<th>MODEL</th>
<th>CAPACITY</th>
<th>PRICE PER HR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marvin Tretter, Inc.</td>
<td>Mack</td>
<td>Side-Dump</td>
<td>18 yds</td>
<td>$110.00</td>
</tr>
<tr>
<td></td>
<td>Mack</td>
<td>Side-Dump</td>
<td>18 yds</td>
<td>$110.00</td>
</tr>
<tr>
<td></td>
<td>Mack</td>
<td>Side-Dump</td>
<td>18 yds</td>
<td>$110.00</td>
</tr>
<tr>
<td>Saehr Backhoe, Inc.</td>
<td>Kenworth</td>
<td>T800</td>
<td>17 yds</td>
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<td>Kenworth</td>
<td>T800</td>
<td>17 yds</td>
<td>$110.00</td>
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</table>

# QUOTE 6: TANDEM TRUCK WITH OPERATOR

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<tr>
<th>NAME</th>
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<th>PRICE PER HR</th>
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<tbody>
<tr>
<td>Marvin Tretter, Inc.</td>
<td>Mack</td>
<td>CV713</td>
<td>12 yds</td>
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</tr>
<tr>
<td></td>
<td>Mack</td>
<td>CV713</td>
<td>12 yds</td>
<td>$90.00</td>
</tr>
<tr>
<td></td>
<td>Mack</td>
<td>CV713</td>
<td>12 yds</td>
<td>$90.00</td>
</tr>
<tr>
<td>Saehr Backhoe, Inc.</td>
<td>Sterling, Tri-Axle</td>
<td>L8511</td>
<td>12 yds</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>Sterling</td>
<td>L8511</td>
<td>12 yds</td>
<td>$100.00</td>
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</table>

# QUOTE 7: OTHER EQUIPMENT (please quote any other equipment with operator used for highway construction and maintenance.)

<table>
<thead>
<tr>
<th>NAME</th>
<th>EQUIPMENT QUOTE</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marvin Tretter, Inc.</td>
<td>CAT 631E Scraper</td>
<td>$210.00/hr</td>
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<tr>
<td></td>
<td>CAT 633C Scraper</td>
<td>$200.00/hr</td>
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<tr>
<td></td>
<td>CAT 14H Blade</td>
<td>$175.00/hr</td>
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<tr>
<td></td>
<td>Compactor 80&quot; Smooth Drum</td>
<td>$125.00/hr</td>
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<tr>
<td></td>
<td>Compactor 80&quot; Padfoot</td>
<td>$125.00/hr</td>
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<tr>
<td></td>
<td>CAT D350E Off-Road Truck</td>
<td>$150.00/hr</td>
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<tr>
<td>Saehr Backhoe, Inc.</td>
<td>CAT 433 Compactor</td>
<td>$110.00/hr</td>
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</table>
ITEM 2 - BITUMINOUS MATERIAL

<table>
<thead>
<tr>
<th>SPEC NO.</th>
<th>DESCRIPTION AND UNIT OF MEASURE</th>
<th>AMOUNT OF QUOTE</th>
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<tbody>
<tr>
<td>2360.509</td>
<td>TYPE SP 12.5 Wearing Co Mixture (2, B) TON</td>
<td>KNIFE RIVER</td>
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<tr>
<td></td>
<td></td>
<td>CORP-NC.</td>
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<td>UNIT PRICE $74.00/Ton</td>
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<td>2360.509</td>
<td>TYPE SP 9.5 Wearing Co Mixture (2, B) TON</td>
<td>COREY'S</td>
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<tr>
<td></td>
<td></td>
<td>QUARRY, LLC.</td>
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<td>UNIT PRICE $76.00/Ton</td>
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<td>TYPE SP 12.5 Bituminous Mixture Production (2, B) TON</td>
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<tr>
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</tr>
<tr>
<td>2360.509</td>
<td>TYPE SP 9.5 Bituminous Mixture Production (2, B) TON</td>
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</tr>
<tr>
<td></td>
<td></td>
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</tr>
<tr>
<td>2211.507</td>
<td>Aggregate Base (LV), Class 5, CuYd</td>
<td></td>
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<tr>
<td>2211.507</td>
<td>*Stockpile Aggregate (SV) Class 5, CuYd</td>
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<tr>
<td>2211.507</td>
<td>Aggregate Base (LV) Class 7 (concrete) CuYd -delivered</td>
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<td>Aggregate Base (LV) Class 7 (concrete) CuYd -picked up</td>
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<tr>
<td>2211.507</td>
<td>Aggregate Base (LV) Class 2 (granite) CuYd -delivered</td>
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<td>Aggregate Base (LV) Class 2 (granite) CuYd -picked up</td>
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<tr>
<td>2118.507</td>
<td>Aggregate Surface (LV) Class 1 CuYd</td>
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<tr>
<td>2221.507</td>
<td>*Stockpile Aggregate (SV), Class 1, CuYd</td>
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<tr>
<td>2357.506</td>
<td>Bituminous Material for Tack Coat, Gallon</td>
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</table>

(*) NOTE: For purchasing left over material in a pit from a Contractor

FOR TOWNSHIPS AND CITIES

<table>
<thead>
<tr>
<th>SPEC NO.</th>
<th>DESCRIPTION AND UNIT OF MEASURE</th>
<th>AMOUNT OF QUOTE</th>
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</thead>
<tbody>
<tr>
<td>2118.507</td>
<td>Aggregate Surface (LV) Class 1</td>
<td>KNIFE RIVER</td>
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<td>CORP-NC.</td>
</tr>
<tr>
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<td>UNIT PRICE $07.00/CuYd</td>
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<tr>
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<td>Aggregate Base (LV) Class 5, CuYd</td>
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<td>2360.509</td>
<td>TYPE SP 12.5 Wearing Co Mixture, (2, B) Ton</td>
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<td>2360.509</td>
<td>TYPE SP 9.5 Wearing Co Mixture, (2, B) Ton</td>
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</tbody>
</table>

NOTE: For paver laid patches less than 50 tons add $50.00/Ton

ITEM 3 – WINTER MAINTENANCE SAND

<table>
<thead>
<tr>
<th>NAME OF QUOTER</th>
<th>SPEC. NO.</th>
<th>QUANTITY &amp; UoF</th>
<th>UNIT PRICE - QUOTE</th>
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<tbody>
<tr>
<td>Corey's Quarry, LLC</td>
<td>MN DOT SPEC 3126</td>
<td>2,000 TONS</td>
<td>$15.00/Ton</td>
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<tr>
<td>Knife River Corp. – NC</td>
<td>MN DOT SPEC 3126</td>
<td>2,000 TONS</td>
<td>$3.50/Ton</td>
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</table>

ITEM 4 – CALCIUM CHLORIDE

<table>
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<th>NAME OF QUOTER</th>
<th>SPEC. NO.</th>
<th>DESCRIPTION &amp; UNIT OF MEASURE</th>
<th>AMOUNT OF QUOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knife River Corp-NC</td>
<td>2131.506</td>
<td>Calcium Chloride Solution, Gallon</td>
<td>$1.09</td>
</tr>
</tbody>
</table>
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Works
PRESENTER Steve Backowski

BOARD ACTION REQUESTED (check one):

- [ ] Action/Motion
- [ ] Discussion/Report
- [ ] Proclamation/Certificate
- ✔ Resolution
- [ ] Agreement/Contract - County Attorney Approval?
  - [ ] Yes 
  - [ ] No

BRIEF DESCRIPTION:

Review abstract of bids for 2019 Calcium Chloride Application project and authorize resolution to award Contract 1901 to Knife River Corporation in the amount of $ 98,712.90.

FINANCIAL IMPLICATIONS:

- ✔ Yes 
  - [ ] No
- ✔ Yes 
  - [ ] No
- [ ] Yes 
  - ✔ No
# MCPW
## Project Bid Abstract

**Project Name:** 2019 Calcium Chloride  
**Client:** Morrison County  
**Contract No.:** 1901  
**Project No.:** 2019 CaCl  
**Owner:** Morrison County  
**Bid Opening:** 03/08/2019 10:00 AM

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<th>Item Description</th>
<th>Units</th>
<th>Quantity</th>
<th>Engineer's Unit Price</th>
<th>Total Price</th>
<th>KNIFE RIVER Unit Price</th>
<th>Total Price</th>
<th>EnviroTech Services Unit Price</th>
<th>Total Price</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>2131.506 Calcium Chloride Solution</td>
<td>GAL</td>
<td>5280</td>
<td>$1.10</td>
<td>$5,808.00</td>
<td>$0.975</td>
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<td>$6,368.80</td>
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<td>$0.975</td>
<td>$2,059.20</td>
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<td>$4,730.88</td>
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**Totals for Project 2019 CaCl**  
- $111,368.40  
- $98,712.90  
- $113,393.28

**% of Estimate for Project 2019 CaCl**  
- -11.36%  
- 1.82%

I hereby certify that this is an exact reproduction of bids received.

Certified By: ___________________________ License No. _________
Date: __________

95
Resolution #2019_______

AWARD OF CONTRACT 1901

WHEREAS, On Friday, March 8, 2019, at 10:00 A.M., the following contractors:

Knife River Corporation – North Central

EnviroTech Services, Inc.

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

PROJECT NAME: 2019 CALCIUM CHLORIDE APPLICATION

WHEREAS, The bid of Knife River Corporation – North Central in the amount of $98,712.90 appeared to be the lowest responsible bid received.

NOW, THEREFORE, BE IT RESOLVED, That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Knife River Corporation – North Central

Adopted this _____ day of ___________________, 2019.

STATE OF MINNESOTA  }
COUNTY OF MORRISON  }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this _______ day of ______________, 2019 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this____ day of___________, 2019

Deb Gruber
County Administrator

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Yes</th>
<th>No</th>
<th>Abs</th>
<th>Mot</th>
<th>2nd</th>
</tr>
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<tbody>
<tr>
<td>Jelinski</td>
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<td></td>
<td></td>
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<tr>
<td>Winscher</td>
<td></td>
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<td>Wilson</td>
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<td>Blaine</td>
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MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Works
PRESENTER Steve Backowski

BOARD ACTION REQUESTED (check one):

___ Action/Motion
___ Discussion/Report
___ Proclamation/Certificate
✓ Resolution
___ Agreement/Contract - County Attorney Approval?

___ Yes _____ No

BRIEF DESCRIPTION:

Review abstract of bids for 2019 Spray Patch Bituminous Cracks project and authorize resolution to award Contract 1902 to All Things Asphalt in the amount of $90,000.00.

FINANCIAL IMPLICATIONS:

✓ Yes _____ No
Is cost budgeted in current year?

✓ Yes _____ No
Grant Funded?

_____ Yes ✓ No
ABSTRACT OF BIDS

2018 SPRAY PATCH BITUMINOUS CRACKS
CONTRACT NO. 1902
BID OPEN DATE: 3/8/2019

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>ITEM</th>
<th>UNIT</th>
<th>QUANTITY</th>
<th>ENGINEERS ESTIMATE</th>
<th>ALL THINGS ASPHALT</th>
<th>ASTECH</th>
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<tbody>
<tr>
<td>2331.609</td>
<td>SPRAY PATCHING</td>
<td>TON</td>
<td>200</td>
<td>$ 500.00</td>
<td>$ 450.00</td>
<td>$ 572.00</td>
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<td></td>
<td>$ 100,000.00</td>
<td>$ 90,000.00</td>
<td>$ 114,400.00</td>
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<td>TOTAL</td>
<td></td>
<td>$ 100,000.00</td>
<td>$ 90,000.00</td>
<td>$ 114,400.00</td>
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-10.00%  14.40%

Certified by:

Steven C. Backowski, P.E.
Morrison County Engineer

License No. Date
Resolution #2019

AWARD OF CONTRACT 1902

WHEREAS, On Friday, March 8, 2019, at 10:00 A.M., the following contractors:

    All Things Asphalt

    Astech

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

    PROJECT NAME: 2019 SPRAY PATCH BITUMINOUS CRACKS

WHEREAS, The bid of All Things Asphalt in the amount of $90,000.00 appeared to be the lowest responsible bid received.

NOW, THEREFORE, BE IT RESOLVED, That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of All Things Asphalt.

Adopted this _____ day of ____________________, 2019.

STATE OF MINNESOTA  }
COUNTY OF MORRISON  }

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this _______ day of __________, 2019 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this____ day of__________, 2019

Deb Gruber
County Administrator

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Yes</th>
<th>No</th>
<th>Abs</th>
<th>Mot</th>
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</tbody>
</table>
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Public Works
PRESENTER Steve Backowski

BOARD ACTION REQUESTED (check one):

   ✔ Resolution
   ☐ Action/Motion
   ☐ Discussion/Report
   ☐ Proclamation/Certificate

   ☐ Agreement/Contract - County Attorney Approval?
      _____ Yes _____ No

BRIEF DESCRIPTION:
Review abstract of bids for 2019 Pavement Marking project and authorize resolution to award Contract 1903 to Traffic Marking Service, Inc in the amount of $134,066.24.

FINANCIAL IMPLICATIONS:

✔ Yes  ☑ No
Is cost budgeted in current year?

✔ Yes  ☐ No
Grant Funded?
## ABSTRACT OF BIDS

### PERMANENT PAVEMENT MARKINGS

**CONTRACT NO. 1903**

**BID OPEN DATE: 3/8/2019**

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT</th>
<th>QUANTITY</th>
<th>ENGINEERS ESTIMATE</th>
<th>TRAFFIC MARKING</th>
<th>SIR LINES-A-LOT</th>
<th>AAA STRIPING</th>
<th>CENTURY FENCE</th>
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<td>$5,700.10</td>
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Certified by:

Steven C. Backowski, P.E.
Morrison County Engineer

License No. 18286

Date

-10.15%  -12.44%  3.96%  13.72%
Resolution #2019__________

AWARD OF CONTRACT 1903

WHEREAS, On Friday, March 8, 2019, at 10:00 A.M., the following contractors:

AAA Striping Service Co.

Century Fence Company

Sir Lines-A-Lot

Traffic Marking Service, Inc.

Submitted sealed bids for the furnishing of all labor, tools, materials and equipment necessary for the construction of the work provided for under plans and specifications for that improvement on the following projects:

PROJECT NAME: 2019 PAVEMENT MARKING

WHEREAS, The bid of Traffic Marking Service, Inc. in the amount of $134,066.24 appeared to be the lowest responsible bid received.

NOW, THEREFORE, BE IT RESOLVED, That we, the Board of Commissioners of Morrison County have reviewed said bids and hereby award the contract work to the lowest responsible bidder of Traffic Marking Service, Inc.

Adopted this _____ day of ________________, 2019.

STATE OF MINNESOTA  
COUNTY OF MORRISON  

I, Deb Gruber, County Administrator, Morrison County, Minnesota hereby certify that I have compared the foregoing copy of the resolution of the County Board of said County with the original record thereof on file in the Administration Office of Morrison County in Little Falls, Minnesota as stated in the minutes of the proceedings of said board at a meeting duly held on this ______ day of ________________, 2019 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness by hand and seal this____ day of __________, 2019

__________________________
Deb Gruber
County Administrator

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MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Administration
PRESENTER Mike Filippi

BOARD ACTION REQUESTED (check one):

✔ Action/Motion

✔ Discussion/Report

Proclamation/Certificate

Resolution

Agreement/Contract - County Attorney Approval?

Yes  No

FINANCIAL IMPLICATIONS:

Is cost budgeted in current year?  

Yes  ✔  No

Grant Funded?

Yes  ✔  No

BRIEF DESCRIPTION:

Construction Update
MORRISON COUNTY
REQUEST FOR BOARD ACTION

REQUESTED BOARD DATE: 03-26-2019
DEPARTMENT Administration
PRESENTER Deb Gruber

BOARD ACTION REQUESTED (check one):
✔ Action/Motion
Discussion/Report
Proclamation/Certificate
Resolution
Agreement/Contract - County Attorney Approval?
Yes  No

BRIEF DESCRIPTION:
To approve the Resolution Closed Executive Session for the County Administrator's Performance Review.

FINANCIAL IMPLICATIONS:

Is cost budgeted in current year?  Yes  No
Grant Funded?  Yes  No
RESOLUTION

CLOSED EXECUTIVE SESSION
COUNTY ADMINISTRATOR PERFORMANCE EVALUATION

WHEREAS, Deb Gruber is the County Administrator for Morrison County and is subject to the authority of the Morrison County Board of Commissioners; and

WHEREAS, Morrison County is actively involved in an annual Performance Review System for employees; and

WHEREAS, the Morrison County Board of Commissioners, as appointing Supervisor, wishes to evaluate the performance of the County Administrator on an annual basis; and

WHEREAS, Deb Gruber requests that the meeting be closed; and

WHEREAS, pursuant to Minnesota Statute Section 13D.05, Subd. 3 (a), the County Board by Resolution may close a meeting to evaluate the performance of an individual who is subject to its authority.

NOW THEREFORE, be it resolved:

The Morrison County Board of Commissioners hereby closes the County Board meeting on March 26, 2019 to complete the annual performance evaluation of the County Administrator.

Date: March 26, 2019

________________________
Chair, Morrison County
Board of Commissioners

________________________
Clerk
PUBLIC NOTICE

MEMBERS OF THE MORRISON COUNTY BOARD OF COMMISSIONERS; EITHER AS A BOARD OR INDIVIDUALLY, WILL ATTEND THE FOLLOWING MEETINGS DURING THE WEEK OF MARCH 24, 2019 TO MARCH 29, 2019:

March 25 - 7:00 pm  Planning Commission, Council Chambers, City Hall, Little Falls, MN.
March 26 - 7:00 am  HRA Meeting, HRA Office, Little Falls, MN.
March 26 - 9:00 am  Board Meeting, Council Chambers, City Hall, Little Falls, MN.
March 27 - 11:00 am CM ESB Executive Committee, City of St. Cloud, St. Cloud, MN.
March 27 - 1:00 pm  CM ESB Meeting, City of St. Cloud, St. Cloud, MN.
March 27 - 1:00 pm  Weed Inspection Workshop, Little Falls Town Hall, Morrison County, MN.
March 28 - 9:00 am  South Country Health Alliance Joint Powers Board Meeting, South Country Office, Owatonna, MN.
March 28 - 12:30 pm SEC B Meeting, MnDot Training and Conference Center, Shoreview, MN.
March 28 - 6:00 pm  Region V, Sourcewell, Staples, MN.
March 29 - 10:00 am EMS JPB, S terness County Service Center, St. Cloud, MN.

IF YOU NEED ANY TYPE OF ACCOMMODATION TO PARTICIPATE IN THE MEETING, PLEASE CALL 320-632-0295 AT LEAST 48 HOURS PRIOR TO THE MEETING.